

○ Rules of the National University Corporation Kobe University

(Established on April 1, 2004)

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Chapter 1 General Provisions

(Purpose)

Article 1 These rules shall, in addition to matters provided for in the National University Corporation Act (Act No. 112 of 2003; hereinafter referred to as the “Act”), specify matters concerning the organization and management of National University Corporation Kobe University (hereinafter referred to as the “University”).

(Location of Principal Office)

Article 2 The principal office of the University shall be established at 1-1 Rokkodai-cho, Nada-ku, Kobe, Hyogo.

Chapter 2 Education and Research Organizations, etc.

(Institutes)

Article 2.2 The University shall have the following institutes as organizations for planning and promoting specific matters of importance.

Institute of Promoting Academic Research Programs

Institute for Promotion of Higher Education

Institute of Promoting International Exchange Programs of Kobe University

2. Each institute shall have a head of institute who shall be designated by the president from among executive vice presidents.

3. Necessary matters concerning the institutes shall be prescribed separately.

(Faculties)

Article 3 The University shall have the following faculties.

Faculty of Letters

Faculty of Intercultural Studies

Faculty of Human Development

Faculty of Law

Faculty of Economics

School of Business Administration

Faculty of Science

School of Medicine

Faculty of Engineering

Faculty of Agriculture

Faculty of Maritime Sciences

2. Each faculty shall have a dean who shall be appointed from among the professors of the faculty concerned.

3. A faculty with multiple departments shall have heads of departments who shall be appointed from among the professors of the departments concerned.

4. Matters concerning the organization and operation of each faculty, its human resources development objectives, and its education and research objectives shall be prescribed separately.

(Graduate Schools)

Article 4 The University shall have the following graduate schools.

Graduate School of Humanities

Graduate School of Intercultural Studies

Graduate School of Human Development and Environment

Graduate School of Law

Graduate School of Economics

Graduation School of Business Administration

Graduate School of Science

Graduate School of Medicine

Graduate School of Health Sciences

Graduate School of Engineering

Graduate School of System Informatics

Graduate School of Agricultural Science

Graduate School of Maritime Sciences

Graduate School of International Cooperation Studies

2. Each graduate school shall have a dean who shall be appointed from among the professors of the graduate

school concerned.

3. The graduate schools set forth in the following items shall cooperate in implementation of education and research activities for the faculties specified in those items.

- (1) Graduate School of Humanities: Faculty of Letters
- (2) Graduate School of Intercultural Studies: Faculty of Intercultural Studies
- (3) Graduate School of Human Development and Environment: Faculty of Human Development
- (4) Graduate School of Law: Faculty of Law
- (5) Graduate School of Economics: Faculty of Economics
- (6) Graduate School of Business Administration: School of Business Administration
- (7) Graduate School of Science: Faculty of Science
- (8) Graduate School of Medicine and Graduate School of Health Sciences: School of Medicine
- (9) Graduate School of Engineering: Faculty of Engineering
- (10) Graduate School of Agricultural Science: Faculty of Agriculture
- (11) Graduate School of Maritime Sciences: Faculty of Maritime Sciences

4. Matters concerning the organization and operation of each graduate school, its human resources development objectives, and its education and research objectives shall be prescribed separately.

(Organization of Advanced Science and Technology)

Article 4.2 The University shall have an Organization of Advanced Science and Technology (hereinafter referred to as the "Organization").

2. The Organization shall have a dean who shall be appointed from among the professors of the Organization.

3. The Organization shall have the units listed in Appendix 1.

4. In addition to matters provided for in the preceding paragraph, matters concerning the structure and operation of the Organization shall be prescribed separately.

(Sea Training Course)

Article 5 The University shall have a Sea Training Course.

2. The Sea Training Course shall have a head of Sea Training Course who shall be appointed from among the professors of the Graduate School of Maritime Sciences.

3. Matters concerning the organization and operation of the Sea Training Course shall be prescribed separately.

(Attached Institute)

Article 6 The University shall have an attached institute as specified in Appendix 2.

2. The attached institute shall have a director who shall be appointed from among the professors of the institute.

3. Matters concerning the organization and operation of the attached institute shall be prescribed separately.

(University Library System)

Article 7 The University shall have a university library system.

2. The university library system shall have a head librarian who shall be appointed from among the professors of the University.

3. Matters concerning the organization and operation of the university library system shall be prescribed

separately.

(University Hospital Attached to the School of Medicine)

Article 8 A University Hospital shall be established under the School of Medicine as its education and research facility.

2. The University Hospital shall have a hospital director who shall be appointed from among the professors of the Graduate School of Medicine, the professors of the Graduate School of Health Sciences, or the professors of the University Hospital.

3. Matters concerning the organization and operation of the University Hospital shall be prescribed separately.

(Attached Schools' Department)

Article 8.2 The University shall have an Attached Schools' Department.

2. The Attached Schools' Department shall have a head of department who shall be appointed from among the professors of the University.

3. Matters concerning the organization and operation of the Attached Schools' Department shall be prescribed separately.

(Attached Schools)

Article 8.3 Pursuant to the provisions of Article 4 of the Ordinance for Enforcement of the National University Corporation Act (Ministry of Education, Culture, Sports, Science and Technology Ordinance No. 57 (2003)), the following kindergarten, elementary school, secondary school, and school for children with intellectual disabilities shall be established under the University.

Kindergarten attached to Kobe University

Elementary school attached to Kobe University

Secondary school attached to Kobe University

School for children with intellectual disabilities attached to Kobe University

2. Each of the schools set forth in the preceding paragraph (hereinafter referred to as "attached schools") shall have a principal (or kindergarten principal in the case of a kindergarten) who shall be appointed from among the professors of the University.

3. The principals of attached schools, including the kindergarten principal, shall conduct their duties under the supervision of the head of the Attached Schools' Department.

4. Each attached school shall have an assistant principal. The assistant principal, who shall carry out some of the principal's duties, may be given the title of vice-principal (or kindergarten vice-principal in the case of a kindergarten) if deemed appropriate.

5. Each of the attached schools (excluding the kindergarten and the school for children with intellectual disabilities) shall have a senior teacher who may be given the title of deputy vice-principal if deemed appropriate.

6. The school for children with intellectual disabilities attached to Kobe University set forth in paragraph 1 may be called "School for the Disabled Attached to Kobe University" as a popular name for the time being.

7. In addition to matters provided for in the preceding six paragraphs, other necessary matters concerning attached schools shall be prescribed separately.

(Organizations for Promoting Integrated and Interdisciplinary Education and Research)

Article 8.4 The University shall have organizations for promoting integrated and interdisciplinary education and research as listed in Appendix 3.

2. Each organization for promoting integrated and interdisciplinary education and research shall have a head who shall be appointed from among the professors of the University.

3. Matters concerning the structure and operation of the organizations for promoting integrated and interdisciplinary education and research shall be prescribed separately.

(Facilities Attached to Faculties, etc.)

Article 9 In addition to matters provided for in paragraph 1 of Article 8, the University shall have education and research facilities attached to faculties, etc. as listed in Appendix 4.

2. Each of the education and research facilities attached to faculties, etc. shall have a head who shall be appointed from among the professors or associate professors of the faculties, graduate schools, or institutes concerned; provided, however, that the head of a training ship may be appointed from among the associate professors of the graduate school concerned, if necessary.

3. Matters concerning the organization and operation of the education and research facilities attached to faculties, etc. shall be prescribed separately.

(Common-use Facilities)

Article 10 The University shall have common-use facilities as listed in Appendix 5.

2. Each of the common-use facilities shall have a head who shall be appointed from among the professors or associate professors of the University; provided, however, that a head may be appointed from among the executive vice presidents of the University, if necessary.

3. Matters concerning the organization and operation of the common-use facilities shall be prescribed separately.

(Medical Center for Student Health)

Article 11 The University shall have a Medical Center for Student Health.

2. The Medical Center for Student Health shall have a director who shall be appointed from among the professors or associate professors of the University.

3. Matters concerning the organization and operation of the Medical Center for Student Health shall be prescribed separately.

(Career Center)

Article 11.2 The University shall have a Career Center.

2. Matters concerning the organization and operation of the Career Center shall be prescribed separately.

Article 12 Deleted

(Other Facilities)

Article 13 In addition to the common-use facilities set forth in Article 10, the University may have other, separately specified, facilities.

2. Necessary matters concerning the facilities set forth in the preceding paragraph shall be determined on a case-by-case basis.

(Endowed Chairs)

Article 14 The University's faculties, faculty departments, and other education and research organizations may establish endowed chairs.

2. Necessary matters concerning endowed chairs shall be prescribed separately.

(Endowed Research Divisions)

Article 15 The University's education and research organizations, including the attached institute, may establish endowed research divisions.

2. Necessary matters concerning endowed research divisions shall be prescribed separately.

Chapter 3 Executive Staff Members, etc.

(Term of Office of the President)

Article 16 The term of office of the president specified in the National University Corporation Kobe University Rules on President Selection shall be determined through deliberation by members of the President Selection Committee comprised as set forth in paragraph 1 of Article 20.

(Executive Vice Presidents)

Article 17 The University shall have up to eight executive vice presidents.

2. Each executive vice president shall serve a two-year term and may be reappointed; provided, however, that the term of office of an executive vice president shall end before the last day of the term of office of the president who appointed such executive vice president.

3. Necessary matters concerning executive vice presidents, including assignment of duties and methods of selection, shall be determined by the president.

4. Executive vice presidents shall, as specified by the president, fulfill the duties of the president on his or her behalf in the event that the president is unable to attend to his or her duties, or shall attend to the duties of the president when the post is vacant.

5. Among the executive vice presidents, an executive vice president designated by the president shall bear the title of vice president if deemed necessary.

(Offices)

Article 18 The president shall have offices under his or her direct control as units for assisting the president.

2. Matters concerning the organization and operation of the offices shall be prescribed separately.

Chapter 4 Governing Structure

(Board of Directors)

Article 19 The University shall have a Board of Directors as a committee comprising the president and the executive vice presidents, pursuant to the provisions of paragraph 2 of Article 11 of the Act.

2. Necessary matters concerning the operation of the Board of Directors shall be prescribed separately.

(President Selection Committee)

Article 20 The University shall have a President Selection Committee as a committee comprising an equal number of members as set forth in item 1 and members as set forth in item 2 of paragraph 2 of Article 12 of the Act.

2. Necessary matters concerning the organization and operation of the President Selection Committee shall be prescribed separately.

(Management Council)

Article 21 The Management Council, pursuant to paragraph 1 of Article 20 of the Act, shall comprise up

to 19 members.

2. Necessary matters concerning the organization and operation of the Management Council shall be prescribed separately.

(Academic Council)

Article 22 The Academic Council, pursuant to paragraph 1 of Article 21 of the Act, shall comprise up to 50 university senators.

2. Necessary matters concerning the organization and operation of the Academic Council shall be prescribed separately.

(Executive Meeting of President, Directors, and Deans)

Article 23 The University shall have an Executive Meeting of President, Directors, and Deans to assist the Board of Directors.

2. Necessary matters concerning the organization and operation of the Executive Meeting of President, Directors, and Deans shall be prescribed separately.

(Faculty Council)

Article 24 Each of the following University organizations shall have a Faculty Council.

(1) Faculty

(2) Graduate School

(3) Attached Institute

2. The Institute for Promotion of Higher Education, the units of the Organization, the organizations for promoting integrated and interdisciplinary education and research, common-use facilities with full-time professors and the Medical Center for Student Health may have a Faculty Council.

3. Necessary matters concerning a Faculty Council, including matters to be discussed in the Faculty Council, and meeting procedures, shall be governed by rules of each Faculty Council.

(Committees)

Article 25 The University shall have committees, as required, for discussion of academic and administrative matters.

2. Necessary matters concerning the committees shall be prescribed separately.

(Administrative Organization)

Article 26 Necessary matters concerning the University's administrative organization shall be governed by the provisions of the National University Corporation Kobe University Administrative Organization Rules.

Chapter 5 Auditing Office

(Auditing Office)

Article 26.2 The University shall have an Auditing Office.

2. Necessary matters concerning the Auditing Office shall be governed by the provisions of the National University Corporation Kobe University Auditing Office Rules.

Chapter 6 Compliance Office

(Compliance Office)

Article 26.3 The University shall have a Compliance Office.

2. Necessary matters concerning the Compliance Office shall be governed by the provisions of the National University Corporation Kobe University Compliance Office Rules.

Chapter 7 Operations

(Operations of the University)

Article 27 The University shall carry out the operations set forth in paragraph 1 of Article 22 of the Act.

(Publication of Educational, Research and Other Activities)

Article 28 The University shall publicize its educational and research activities, and its organizational and management statuses.

(General Rules for Students)

Article 29 Matters concerning students engaged in studying at the University shall be governed by the provisions of the Kobe University General Rules for Students.

Chapter 8 Staff Members

(Appointment of Staff Members)

Article 30 Staff members of the University shall be appointed by the president.

(Rules on Conditions of Employment)

Article 31 Matters concerning personnel management, including the types of staff members appointed by the University, their duties, appointment and dismissal, and disciplinary action, shall be governed by the provisions of the National University Corporation Kobe University Rules on Conditions of Employment for Staff Members.

Chapter 9 Finance and Accounting

(Business Year)

Article 31 The University's business year shall begin on April 1 and end on March 31, each year.

(Accounting Rules)

Article 33 Matters concerning the University's finance and accounting shall be governed by the provisions of the National University Corporation Kobe University Accounting Rules.

Chapter 10 Miscellaneous Provisions

(Miscellaneous Provisions)

Article 34 In addition to the provisions of these Rules, necessary matters concerning the organization and management of the University shall be determined by the president.

Supplementary Provisions

These Rules come into effect on April 1, 2004.

Supplementary Provisions (October 1, 2004)

These Rules come into effect on October 1, 2004.

Supplementary Provisions (March 17, 2005)

1. These Rules come into effect on April 1, 2005; provided, however, that the provisions in Appendix 3 as amended come into effect on July 1, 2005.
2. Notwithstanding the provisions of Appendix 3 of the Rules of the National University Corporation Kobe University, as amended, the Research Center for Higher Education shall continue to exist until March 31, 2006.

Supplementary Provisions (September 30, 2005)

These Rules come into effect on October 1, 2005.

Supplementary Provisions (October 26, 2005)

These Rules come into effect on November 11, 2005.

Supplementary Provisions (March 20, 2007)

1. These Rules come into effect on April 1, 2007.
2. Notwithstanding the provisions of paragraph 1 of Article 4 as amended, the Graduate School of Letters, Graduate School of Humanities and Social Sciences, Graduate School of Cultural Studies, and the Graduate School of Natural Science shall continue to exist until March 31, 2007, at which point the students enrolled in these graduate schools come to the end of their enrollment period in these graduate schools.

Supplementary Provisions (March 27, 2007)

These Rules shall come into effect on April 1, 2007.

Supplementary Provisions (May 29, 2007)

These Rules shall come into effect on June 1, 2007.

Supplementary Provisions (March 18, 2008)

1. These Rules shall come into effect on April 1, 2008, and the provisions of Article 12 as amended, shall be effective from December 26, 2007.
2. Notwithstanding the provisions of paragraph 1 of Article 4 as amended, the Graduate School of Medical Science shall continue to exist until March 31, 2008, at which point the students enrolled in the graduate school come to the end of their enrollment period in the graduate school.

Supplementary Provisions (December 24, 2008)

These Rules shall come into effect on December 24, 2008, and the provisions of paragraph 2 of Article 24 as amended shall be effective from April 1, 2004 with respect to matters pertaining to the Medical Center for Student Health, from April 1, 2007 with respect to matters pertaining to the units of the Organization, and from June 1, 2007 with respect to the Institute for Promotion of Higher Education.

Supplementary Provisions (March 25, 2009)

1. These Rules shall come into effect on April 1, 2009.
2. Notwithstanding the provisions of Article 8.3 as amended, the schools listed in the left-hand column of the following table set forth in Article 12 prior to its amendment (referred to as “former elementary school, etc.” in the following paragraph) shall mean the schools listed in the right-hand column of the same table (referred to as “new elementary schools, etc.” in the following paragraph) at the time of enforcement of these Rules.

| | |
|---|--|
| Sumiyoshi Elementary School attached to the Faculty of Human Development | Sumiyoshi Elementary School attached to Kobe University |
| Akashi Elementary School attached to the Faculty of Human Development | Akashi Elementary School attached to Kobe University |
| Sumiyoshi Junior High School attached to the Faculty of Human Development | Sumiyoshi Junior High School attached to Kobe University |
| Akashi Junior High School attached to the Faculty of Human Development | Akashi Junior High School attached to Kobe University |

3. The new schools, etc. shall continue to exist until March 31, 2009, at which point the students enrolled in the former elementary schools, etc. come to the end of their enrollment period in the new schools, etc.

Supplementary Provisions (September 29, 2009)

These Rules come into effect on October 1, 2009.

Supplementary Provisions (March 23, 2010)

These Rules come into effect on April 1, 2010.

Supplementary Provisions (June 10, 2010)

These Rules come into effect on July 1, 2010.

Supplementary Provisions (March 22, 2011)

These Rules come into effect on April 1, 2012.

Supplementary Provisions (March 21, 2012)

These Rules come into effect on April 1, 2012.

Supplementary Provisions (January 29, 2013)

These Rules come into effect on April 1, 2013.

Supplementary Provisions (September 27, 2013)

These Rules come into effect on October 1, 2013.

Supplementary Provisions (January 28, 2014)

These Rules come into effect on April 1, 2014.

Supplementary Provisions (March 26, 2014)

These Rules come into effect on April 1, 2014.