



Fact Sheet for International Exchange Students (2018)



Institution Name: Nanjing University

Mailing Address:

Section of Student Exchange Programs,

Office of International Cooperation and Exchanges, Nanjing University

DOU-JI-ZHA Building, Gulou Campus, 22 Hankou Road, Gulou District, Nanjing, 210093 CHINA

Homepage: <http://stuex.nju.edu.cn/en/>

Tel: +86-25-8359 2240/8968 3371

Fax: +86-25-8330 7680

Office of International Cooperation and Exchanges Team

Name & Title	Responsibilities	Telephone	Email
Dr. CHEN Xiaoqing <i>Section Chief of Student Exchange Programs</i>	Coordinator in charge of the Section (overseeing all the programs)	+86-25-89683371	stuex@nju.edu.cn
Ms. ZHAO Lei <i>Program Officer</i>	Exchange Abroad Programs with European Partners and Exchange Programs for Incoming students	+86-25-89683371	stuex@nju.edu.cn

Website of Education Incoming Programs: <http://stuex.nju.edu.cn/en/>

(You could find information and instructions concerning application, accommodation, academic affairs, visa issues, etc. on this website.)

Academic Calendar – 2018	
Spring Semester	March 5 th , 2018- July 8 th , 2018
Fall Semester	September 3 th 2018 –not confirmed
Introduction of NJU	
NJU Pamphlet	<p>The pamphlet for Introduction of International Exchange Programs of Nanjing University has been published.</p> <p>This pamphlet has introduced the profile of Nanjing University, and also given the information about the exchange program of NJU.</p> <p>If you are interested in the international exchange programs of NJU, please click the following link and download it:</p> <p>http://stuex.nju.edu.cn/en/a/Introduction_to_NJU/2016/0617/796.html</p>
Welcome Guide for International Exchange Students	
Welcome Guide	<p>From the brochure of “Welcome Guide for International Exchange Students”, you could find out the detailed instructions about the study and life in Xianlin and Gulou Campuses of NJU.</p> <p>Please click the following website and download the brochure of electronic edition to have a check:</p> <p>http://stuex.nju.edu.cn/en/a/Introduction_to_NJU/2016/1111/816.html</p>

Application	
Nomination Deadline	<p>Spring Semester: October 30th</p> <p>Fall Semester: April 30th</p>
Eligibility	<ul style="list-style-type: none"> ● According to current admission policy, applicants with Chinese Nationality are not allowed to apply as exchange students to study at NJU. ● Language Requirement <ul style="list-style-type: none"> - HSK 5 For students who would like to choose Chinese-taught courses - IELTS 6 / TOEFL 70 or Testament of home institution stating that the student is proficient in English if no IELTS/TOEFL test scores are available. - For students who would like to choose English-taught courses
Application Materials	<p>A: Official English transcript from home university;</p> <p>B: A copy of passport photo page;</p> <p>C: Portrait photo of electronic edition;</p> <p>Requirements of Photo: Photo format: .JPG File Photo size: Length : Width = 3:4 Electronic file size: between 50KB and 500KB Background color: light color</p>

	<p>Please indicate your full name as the title of your photo.</p> <p>D: A certificate of Language Proficiency; HSK 5 or above---For students who would like to choose Chinese-taught courses IELTS 6/ TOEFL 70 or Testament of home institution stating that the student is proficient in English if no IELTS/TOEFL test scores are available.---For students who would like to choose English-taught courses</p> <p>E: Filled Accommodation Application Form Download website: http://stuex.nju.edu.cn/en/a/Download_Center/20160918/807.html</p> <p>F: Physical Examination Record for Foreigner Download website: http://stuex.nju.edu.cn/en/a/Download_Center/20150805/64.html (for students who apply for one academic year's exchange ONLY)</p>
<p>Application Procedure</p>	<ul style="list-style-type: none"> ● If the coordinator would like to nominate a student to study at Nanjing University, please complete and submit the Online Nomination Form in our Nomination System: http://stuexdata.nju.edu.cn/index.php?m=Home&c=public&a=login (We would offer “User ID” and “Password” to coordinator ONLY) ● After nominating students online, please submit scanned copies of all above materials of your applicants to stuex@nju.edu.cn. (All documents pertaining to one student must be submitted in one file, with the student’s full name clearly indicated.) ● Please note that applications should be sent officially by coordinators of home universities. Personal application is not acceptable. ● Please complete all application materials with clear information, including students’ full name, contact details, mailing address, etc. Poor handwriting may delay the admission process. <p>Students can also refer to http://stuex.nju.edu.cn/en/a/how_to_apply/ for more application information.</p>
<p>Insurance</p>	<ul style="list-style-type: none"> ● Exchange students must have comprehensive health insurance valid in China for enrollment as a full-time student at NJU. Since many insurance policies purchased outside China require substantial co-payments, have caps or exclude many illnesses, it is therefore urged that all incoming students should purchase a student health insurance when they do registration at NJU. ● 400 Yuan RMB/one semester & 800 Yuan RMB/one academic year
<p>Physical Examination</p>	<ul style="list-style-type: none"> ● Physical Examination is only required for one-year students. ● The result of Physical Examination will be necessary in the applications for both Visa and Residence Permit in China. ● Before registration, you should bring the original copies of the “Physical Examination Record for Foreigner”, and the “HIV, Syphilis, and Hepatitis Examination Report” to Jiangsu

	<p>International Travel Health Care Center (No. 39 Chuang-Zhi Road) to have them verified.</p> <ul style="list-style-type: none"> ● Notice: <ol style="list-style-type: none"> 1. The Procedure at Jiangsu International Travel Health Care Center will require you to pay an application fee. 2. You may be required to do the examination of “HIV, Syphilis, and Hepatitis Examination Report” at Jiangsu International Travel Health Care Center. 3. The examination of “Physical Examination Record for Foreigner” could be done in your home country in advance. Exchange students must take the original copy of “Physical Examination Record for Foreigner” by themselves to Nanjing University. Please DO NOT send it to our office. 4. It is highly recommended that students do the physical examination after they come to China. If students do the physical examination in their country, they still need to get the report verified and it seems many reports are deemed unqualified by the Health Center. Therefore, students are strongly advised to do the physical examination in China. 5. Please download Form of “Physical Examination Record for Foreigner” from the following website: http://stuex.nju.edu.cn/en/a/Download_Center/20150805/64.html
<p style="text-align: center;">Acceptance Notice</p>	<p>Generally, Nanjing University will send acceptance letters by courier in late June (for Autumn Semester) and late December (for Spring Semester). Acceptance letters will only be sent to home universities’ international offices. We won’t send them to students directly or to addresses other than international offices.</p>
<p style="text-align: center;">Courses and Credits</p>	<p>Please note that most courses are now taught in Xianlin Campus.</p> <ul style="list-style-type: none"> ● Chinese Intensive Courses <p>Nanjing University offers all students the opportunity to attend Chinese language courses. Courses of all levels (Elementary Level, Intermediate Level, and Advanced Level) are offered. Chinese Language Courses aim to improve students’ Chinese language ability and help them to overcome language barriers. Students are required to take a Chinese proficiency test before starting Chinese language classes. And then students will be divided into different classes according to their Chinese proficiency and their test scores. Students with no knowledge of Chinese language do not need to take the test. Simply please register directly for Elementary Level courses. Students would be provided with a card of Chinese language class by Institute for International Students. Please carry the card when you go to have Chinese language courses.</p> <ul style="list-style-type: none"> ● English-taught Courses <p>English-taught Courses are offered by different departments/faculties of Nanjing University. It is also open to exchange students. The course list differs from each semester due to NJU academic plan, please refer to the following website for newest updated information. http://stuex.nju.edu.cn/en/a/English_Taught_Courses/</p>

	<p>● Chinese-taught Courses</p> <p>Chinese-taught courses are also open to exchange students when they got permission from professors.</p> <p>Credits:</p> <p>(1) Exchange students can get formal NJU credits as long as they finish the required class attendance and pass exams. One credit equals to 16 hours of study.</p> <p>(2) Exchange students are expected to take 16 NJU credits per semester.</p> <p>(3) For the details about Grading System, please refer to NJU Pamphlet.</p> <p>The new list of English Courses for every semester could be loaded on “News & Announcements” of the following website, please take a notice of it regularly: http://stuex.nju.edu.cn/en/</p>
<p>Accommodations</p>	<p>You have to apply on-campus accommodation due to the limited spots of student dormitories. Please download the Accommodation Application Form from the following website: http://stuex.nju.edu.cn/en/a/Download_Center/20160918/807.html</p> <p>Please be well noted that:</p> <ul style="list-style-type: none"> ● Please email the filled Accommodation Application Form before October 30th (For spring semester) or April 30th (For fall Semester) to your coordinator with the other application materials. ● Reservation cannot be cancelled once you submit the application. ● Applications overdue won't be considered. ● NJU will assign students' accommodation according to applications. Students are not permitted to change rooms on their wills. <p>For the details about housing, please refer to the instructions on the following website: http://stuex.nju.edu.cn/en/a/Housing/ http://stuex.nju.edu.cn/en/a/Services_for_Everyday_Life/</p>
<p>FAQs</p>	<p>Please note that due to the considerably large volume of enquiries which we are currently dealing with when you email to us for questions. We kindly ask for your patience and understanding until such time as we are able to respond to your email.</p> <p>Please click the following website of "Answers Online" at first: http://stuex.nju.edu.cn/en/plus/list.php?tid=272</p> <p>Please enter a key word in the searching blank to find the similar FAQs. Hope you could get a satisfactory answer from "Answers Online".</p>
<p>International Student Support</p>	<p>Buddy Program is a cross-cultural communication project under the framework of Association of International Communication (AIC) and Students International Exchanges & Cooperation Association (SIECA), which pairs new international students with current students of NJU, and aims to help international students settle into NJU.</p> <p>Buddy Program will bridge and facilitate exchanges between the international and Chinese students and thereby providing a platform</p>

	<p>for cross-border opportunities and joint cooperation.</p> <p>You would be invited to join Buddy Program at NJU, in which individual NJU students would pair with you to help you get involved in the new environment. They may help you get familiar with NJU upon your arrival, and may invite you to activities where you could get more communication with domestic students.</p> <p>Members from AIC and SIECA would contact with you at the beginning of the semester, or even before your arrival via email. Wish you a nice friendship with your buddy.</p> <p>The Buddy Program will always set up a WeChat chatting group, where all the important notices will be released by the buddy. Therefore, it is highly recommended that each exchange student could creat your own WeChat account after your coming to China and join the Buddy WeChat Group. The Buddy WeChat Group Number will be announced in the orientation meeting.</p> <p>For more information about Buddy program, please visit the following website: http://stuex.nju.edu.cn/en/a/Buddy_Programme/</p>
<p>Impression of NJU</p>	<p>Please submit an essay about "Impression of NJU" to us during your stay in NJU. And in your essay, please write down your life and feelings in NJU to share with others and offer useful experiences to future foreign students. It is always required to have 2 or 3 colored photos in the essay. The preferred length is more than one A4 page, with 8 point size "Times New Roman" font.</p> <p>Your essay would be published on our website of "Impression of NJU": http://stuex.nju.edu.cn/en/a/Impression_of_NJU/</p> <p>Please email your essay to: stuex@nju.edu.cn</p>