

International Students Center  
Shanghai Jiao Tong University



上海交通大學  
SHANGHAI JIAO TONG UNIVERSITY

Shanghai Jiao Tong  
University Incoming  
Exchange **Guide**  
2014-2015



# Shanghai Jiao Tong University Incoming Exchange Guide 2014-2015



## Welcome to Shanghai Jiao Tong University

We are looking forward to supporting you during your stay at Shanghai Jiao Tong University.

We are here to assist you and refer you to the appropriate resources when you need them. This Guide Book contains helpful information and we suggest that you read it very carefully. We hope that it will serve as a useful reference guide throughout your stay.

If you have any questions about the contents of this guide or need more information on a certain topic, you can search on SJTU's website at <http://www.sjtu.edu.cn> or use any of the links we provide in this Guide Book.

We would like to continue to improve this Guide Book. So we would appreciate it if you could give us your comments, feedback or suggestions.

Note: Some commercial websites listed in this Guide Book are only for your reference. Please use them with your own judgment.

Best wishes,

International Students Center  
Shanghai Jiao Tong University

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## Part1 Introduction

### 1.1 About Shanghai

Shanghai literally means the city by the sea. Shanghai is situated at 31° 14' north latitude and 121° 29' east longitude, on the west shore of the Pacific Ocean. It is bordered on the north and west by Jiangsu Province, on the south by Zhejiang Province, and on the east by the East China Sea. Right in the middle of China's east coastline, Shanghai is an excellent sea and river port, boasting easy access to the vast hinterland.

The city is divided into two parts by the Huangpu River: Puxi (west of the Huangpu River) and Pudong (east of the Huangpu River). Puxi is the older part of the city and hosts the majority of shops, restaurants and museums. Pudong is the modern part, and is recognized for its rather unusual yet extremely impressive high-rises such as Shanghai's tallest buildings, the Shanghai International Financial Center, Jinmao Building and the Oriental Pearl TV Tower.

#### Shanghai Population

By the end of 2007, Shanghai's population of residents with permanent residence registration had grown to 13.7886 million, representing 1% of China's total. According to a sample survey of 1% population in 2007, Shanghai's population of long-term residents was 18.58 million, among which 4.99 million were immigrants.



## Shanghai Weather & Climate

With a pleasant northern subtropical maritime monsoon climate, Shanghai enjoys four distinct seasons, generous sunshine and abundant rainfall. Its spring and autumn are relatively short compared with summer and winter. The average annual temperature is 18 degrees Celsius. The city has a frost-free period lasting up to 230 days a year. The average annual rainfall is 1,200 millimeter (about 50 inches). However, nearly 60% of the precipitation comes during the May-September flood season, which is divided into three rainy periods, the Spring Rains, the Plum Rains and the Autumn Rains. The highest temperature is in July and August. For ten days or so in these two months, the temperature can reach 35 degrees centigrade. The coldest period is from the end of January to early February - usually during the Chinese Spring Festival. This awfully cold period will last for about three weeks but it seldom snows. From March to May, the conditions are pleasant so this is the best season for traveling. The 'Plum Rain Season' is from mid-June to early July. From late August to the first twenty days of September, the city is also susceptible to typhoons, none of which in recent years has caused considerable damage. Generally you will need a light coat and a sweater in spring and short-sleeved shirts in summer. In autumn, long-sleeved shirts, sweaters and coats are necessary, while sweaters and overcoats are appropriate in winter.

### Monthly Average Temperature and Precipitation for Shanghai

	Jan	Feb	Mar
High(°C)	8	8	13
Low(°C)	1	1	4
High(°F)	46	46	55
Low(°F)	34	34	39
Precip(mm)	1.5	2.3	3.2
	Apr	May	Jun
High(°C)	19	25	28
Low(°C)	10	15	19
High(°F)	66	77	82
Low(°F)	50	59	66
Precip(mm)	4	4.5	6
	Jul	Aug	Sep
High(°C)	32	32	28
Low(°C)	23	23	19
High(°F)	90	90	82
Low(°F)	73	73	66
Precip(mm)	5.1	5.2	6.1
	Oct	Nov	Dec
High(°C)	23	17	17
Low(°C)	14	7	2
High(°F)	73	63	63
Low(°F)	57	45	36
Precip(mm)	2.4	2	1.2

## 1.2 About SJTU

Established in 1896 as Nan Yang College, Shanghai Jiao Tong University is one of the first national institutions of higher learning in China. The name "Jiao Tong" comes from the book Yi Jing. Literally, "Jiao" means unite and "Tong" means harmony. In the book it says, when heaven and earth unite in deep harmony, peace and blessing descend upon all living things; when leaders and people unite and combine their influences, the nation enjoys universal flowering and prosperity.

SJTU, as it is fondly called, is a dynamic and comprehensive university for excellent education, cutting-edge scientific research and social service. From the early stage of its development, SJTU took first-class talents education as its principal mission. And today, it has been developed to the talent education idea of knowledge exploration, capacity development and personality nurturing.

Today SJTU has 31 schools (departments), 63 undergraduate programs, 250 masters-degree

programs, 203 Ph.D. programs, 28 post-doctorate programs, and 11 state key laboratories and national engineering research centers.

SJTU boasts a large number of famous scientists and professors, including 40 academics of the Academy of Sciences and Academy of Engineering, 95 accredited professors and chair professors of the "Cheung Kong Scholars Program" and more than 2,000 professors and associate professors.

Its total enrollment of students amounts to 37,452, of which over 5,900 are international students. There are 19,632 undergraduates. After more than a century of operation, Jiao Tong University has inherited the old tradition of "high starting points, solid foundation, strict requirements and extensive practice." Students from SJTU have won top prizes in various competitions, including ACM International Collegiate Programming Contest, International Mathematical Contest in Modeling and Electronics Design Contests.



## 1.3 Exchange Programs

Exchange Programs only accept the international students from partner universities and the students should be nominated by the program coordinator of the home university.

### Application Deadline

Fall semester: April 30  
Spring semester: November 30

### Application Documents

An application form  
A copy of current passport  
An ID photo (28 mm×22 mm), JPEG File, Size about 10KB.  
A recommendation from the student's Home University  
A CV/ a resume of the applicant  
An official grade report

### Contact Information

Mailing Address : Room 302, Old Administration Building, No. 800, Dongchuan Rd, Shanghai, 200240, China  
Tel: +86-21-34203803  
E-mail: isc.exchange@sjtu.edu.cn

# Part2

## Study at SJTU

## 2.1 Academic Year Schedule

Shanghai Jiao Tong University's academic year begins in September and ends in July of the following year. It includes three semesters: Autumn Semester, Spring Semester, and Summer Semester.

Summer break begins from August and usually lasts for six weeks. Winter break follows the schedule of Chinese New Year, which varies from year to year. It usually lasts about six weeks.

### Academic Calendar for 2014 - 2015

Fall Semester: Sept. 15~Jan. 18  
Spring Semester: Mar. 2~ Jul. 5  
Summer Semester: Jul. 6~ Aug. 2

Winter Break: Jan. 19~ Mar. 1  
Summer Break: Aug. 3~ Sept. 13

## 2.2 Registration and Procedure

### Registration

1) Register with the International Mobility Office at SJTU with your original **Admission Notice**, the **Visa Application for study in China (Jw202 form)**, **Foreigner Physical Examination Form** (required for students who are to stay in China more than 6 months) and passport.

2) Register with the school (or college) where you will study during the exchange term at SJTU. The school (or college) will provide a set of information, including student number, course schedule, and course selection.

### Registration Date

Exchange students should register at the time specified as the Admission Notice issued by SJTU.

### Registration Office

**International Mobility Office:**  
Room 302, Old Administration Building  
No. 800 Dongchuan Rd. (Minhang Campus)  
Shanghai, 200240, P.R.China

### Late registration

Students should register at the time specified. Those who are unable to register on time must seek permission from SJTU directly. Those who fail to register without the prior consent of the university will be considered as voluntarily giving up.

## 2.3 Course selection

Exchange students and home universities can contact International Mobility Office (isc.exchange@sjtu.edu.cn), or contact persons from corresponding schools as listed in the following form to require information on the course selection.

No.	School	Name	Office Tel	Email
1.	School of Mechanical Engineering	Ms. Liu Yingcui	86-21-34205875	liuyingcui@sjtu.edu.cn
2.	School of Electronic, Information and Electrical Engineering	Ms. Chen Miao (Undergraduate), Ms. Ma Jun (Graduate)	86-21-34204693 86-21-34204565	miaochen@sjtu.edu.cn majuntina@sjtu.edu.cn
3.	School of Materials Science and Engineering	Ms. Huang Wensha	86-21-34203099	wshuang@sjtu.edu.cn
4.	Department of Mathematics	Ms. Qin Liming	86-21-54743151*1526	qinlimin@sjtu.edu.cn
5.	Department of Physics	Ms. Yang Yang	86-21-54742964	catherinecherry@sjtu.edu.cn
6.	Antai College of Economics and Management	Ms. Lin Yi	86-21-52302511	tracy01@sjtu.edu.cn
7.	KoGuan Law School	Ms. Ma Xinli	86-21-62934761	langshu731@126.com
8.	School of Foreign Languages	Mr. Jiang Yupeng	86-21-34205664	yupeng12@sjtu.edu.cn
9.	School of International and Public Affairs	Ms. Peng Jingjing	86-21-62933095	jjpeng@sjtu.edu.cn

No.	School	Name	Office Tel	Email
10.	School of Life Sciences and Biotechnology	Ms. Wang Xiaoying	86-21-34204770	wxiaoying@sjtu.edu.cn
11.	School of Agriculture and Biology	Ms. Wang Haixia	86-21-24205933	haixiaw2000@sjtu.edu.cn
12.	School of Pharmacy	Ms. Wei Yachen	86-21-34206120	pharmacygrad@sjtu.edu.cn
13.	School of Biomedical Engineering	Ms. Shen Qin	86-21-62932076	shenqinblue@sjtu.edu.cn
14.	UM-SJTU Joint Institute	Ms. Du Yan	86-21-34206045*3061	viva.du@sjtu.edu.cn
15.	School of Aeronautics and Astronautics	Ms. Feng Zhaoying	86-21-34206631	zyfeng@sjtu.edu.cn
16.	Zhiyuan College	Ms. Li Bing	86-21-54745761	binglisjtu@sjtu.edu.cn
17.	Institute of Natural Sciences	Ms. Nie Yingyu	86-21-54742994	yingyunie@sjtu.edu.cn
18.	Bio-X Center	Ms. Wang Lu	86-21-34207976	wanglu4099@sjtu.edu.cn
19.	School of Environmental Science & Management	Ms. Du Shuai	86-21-54741065	dushuai1214@163.com

\* For the schools which are not on the list, please contact the International Mobility Office directly.

## 2.4 Examinations, Grades - Transformation Rules

Courses are assessed in a variety of ways: written exams are common as well as various assignments, case studies, presentations. For students who graduated in 2005 or after, some courses are graded by the "pass/ Failure" grading system and others are graded by the hundred-mark system. The Chinese five-level score system (excellent, good, fair, pass, failure) is no longer in force. The transformation rules are illustrated in the following chart.

### Grading System for Undergraduates

Chinese Grade	Grade	Grade Point
95~100	A+	4.3
90~94.9	A	4.0
85~89.9	A-	3.7
80~84.9	B+	3.3
75~79.9	B	3.0
70~74.9	B-	2.7
67~69.9	C+	2.3
65~66.9	C	2.0
62~64.9	C-	1.7
60~61.9	D	1.0
<60	F (Failure)	0

**The grade point average** does not include the courses graded by the "Pass/ Failure," but the credits of these courses are added to the total credits. For graduation, students need to accumulate the required credits, as the specified for each program.

One credit is designed for one lecture hour per week for 16 weeks.

$$\text{GPA} = \frac{\sum (\text{course credit} \times \text{point})}{\sum \text{course credit}}$$

**For Graduate Exchange Students** (<http://www.gs.sjtu.edu.cn>)

The courses for graduate students may be found on the Bulletin Board at the Graduate School. When students select courses, they should consult the School (or College) Academic Office, as each department has specific requirements, and the College Office will draft a reasonable and elective plan to help students for selecting courses and fulfilling requirements.

Course Module for Graduate: <http://www.gs.sjtu.edu.cn/mis/courseTableQuery.do>

### Assessment and Grade

Courses are assessed in various ways: written exams are common as well as various assignments, case studies, project, presentations. SJTU graduate courses' exam score employs ten grade systems from A to D, the transformation rules are illustrated in the following grading scale.

### Grading System for Graduate students

Chinese Grade	Grade	Grade Point
96~100	A+	3.3
90~95	A	3.0
85~89	A-	2.7
80~84	B+	2.3
75~79	B	2.0
70~74	B-	1.7
67~69	C+	1.3
63~66	C	1.0
60~62	C-	0.7
0~59	D (Failure)	0

One credit is designed for one lecture hour per week for 16 weeks.

$$\text{GPA} = \frac{\sum (\text{course credit} \times \text{point})}{\sum \text{course credit}}$$

## 2.5 Attendance and Excused Absence

Attendance is generally taken for all lectures, tests and examinations, and other academic activities. Students should be present at all of these. Exchange students who fail to attend over a third of their classes will not be eligible to receive a Certification of Study.

## 2.6 Registration and Procedure

SJTU can provide Chinese or English "Certification of Study" documents upon request. Exchange students with the student ID card can go to the International Mobility Office (Room 302, Old Administration Building, Minhang Campus) to obtain it.

## 2.7 Transcripts

Upon graduation or finishing one study program, SJTU will provide every exchange student with an official copy of their transcripts. The first transcript will be free and additional transcripts are available for a fee of 5 RMB. Anticipate 7 days for processing these.

For Undergraduate: Registration and MIS Office of Academic Affairs Division on Minhang Campus  
For Graduate student: Academic Office in Graduate School on Minhang Campus



## 2.8 About Chinese language course

School of International Education provides Chinese language courses depending on the agreement between the partner universities and SJTU. The fee of the Chinese language course also accords to the agreement. However, exchange students should prioritize their main subject during the exchange term. To avoid timetable clashes between the main subject course and the Chinese language course, exchange students should first obtain their main subject course timetable from the school (or college), and choose a Chinese language course (eight lecture hours per week) in SIE accordingly. It will start in the first week of the semester. The Chinese language courses are on various levels of learning and training.

\* For more detailed information about Chinese Language course: [www.sie.sjtu.edu.cn](http://www.sie.sjtu.edu.cn)



The old library in Xuihui Campus

# Part3

## Student Visa

### 3.1 Student Visa

Students should apply for visa to study in China at the Chinese embassy or consulate-general with the original documents and one set of photocopies of the **Admission Notice, Visa Application for study in China (Jw202 form), Foreigner Physical Examination Form (for those who will need to apply for X1) and valid passport**. Those who will study in China more than 6 months need to apply for "X1" visa, and those who will study in China less than 6 months (including 6 months) shall apply for "X2" visa. Students must enter China and register with SJTU with the above **original documents**. Those who enter China with "X1" visa must apply for the residence permit within 30 days upon their arrival.

For visa issues, please go to the Service Center for Exit-Entry Administration (Minhang Campus).

Service Center for Exit-Entry Administration (Rm#200, New Administration Building, 800, Dongchuan Rd, Minhang, Shanghai)

Ms.Wan Yunyun  
Tel: +86-34206748 Email: yywan@sjtu.edu.cn  
Ms.Caohui  
Tel: +86-34207946 Email: huicao@sjtu.edu.cn

### 3.2 Health Verification and Residence Permit (study in China more than 6 months)

#### Health verification

Students who are to stay in China for more than 6 months are requested to bring their **passports, Admission Notice**, and the **original Foreigner Physical Examination Form** and the **Blood Test Report** to Shanghai Entry-Exit Inspection and Quarantine Bureau to have their medical examination reports verified as soon as they arrive in China. International students who do not meet the requirement will have to re-take the medical examination (the fee is about RMB600 yuan). Those who refuse to re-take the medical examination or are diagnosed with diseases that are not permitted to enter China

according to the Chinese laws and regulations will be required to leave China.  
Reservation Web-site: [www.sithc.com](http://www.sithc.com)  
Address: 15 Jin Bang Road (near Shanghai Zoo)

#### Residence Permit

After the health verification, students must apply for the residence permit to **Exit-Entry Administration Bureau of Shanghai Public Security Bureau** with their **passports, Admission Notice, Registration Form of temporary residence and Visa Application Form for Study in China** (Jw202 form) within 30 days upon their arrival, students should go to the International

Mobility Office (Room 302, Old Administration Building, 800 Dongchuan Rd.) to get the school letter first.

The Residence Permit is the multiple entries visa. The expired date depends on the duration you study at SJTU specified in the Admission Notice.

### 3.3 Change visa type

If you enter China with other types of visa, you must change it into a study visa within 30 days upon your arrival. Wherever you will stay in China for more than or less than 6 months, you will be requested to do the medical examination and obtain Residence Permit.

Expenses incurred in the procedures above shall be paid by the international students themselves.

#### Visa Center

Shanghai Entry-Exit Bureau(上海出入境管理局)  
Main office:  
Add: 1500 Minsheng Road, Pudong District, Shanghai (上海市浦东新区民生路1500号)  
Tel: (86-21)28951900  
Opening hours: 9:00am-5:00pm; Monday to Saturday

#### From Xuhui Campus

Option 1: Take Metro Line 9, from Xujiashui Stop to Middle Yanggao Road Stop, about 9 stops. Length: about 1 hour. Fare: about 4 RMB.  
Option 2: By taxi  
Length: about 50 minutes, Fare: about 60RMB.

#### From Minhang Campus

Option 1: Take Metro Line 5, from Dongchuan Road Stop to Xinzhuang Stop; change Line 1 to People's Square Stop; change Line 2 to Shanghai Science and Technology Museum Stop. Length: about an hour and a half. Fare: about 7 RMB.  
Option 2: By taxi Length: about one hour, Fare: about 140RMB.

#### Changning Branch

Add: 788 Gubei Road, Changning District, Shanghai (上海市古北路788号)  
Tel: (86-21) 62193808  
Opening hours: 9:00am-4:30pm; Monday to Saturday

#### From Xuhui Campus:

Option 1: Take the Metro Line 10, From Jiao Tong University Stop to Yili Road Stop, about 3 stops. Length: about 30 minutes. Fare: about 3 RMB.  
Option 2: By taxi. Length: about 15 minutes. Fare: about 20RMB.

#### From Minhang Campus:

Option 1: Take the Metro Line 5, from Dongchuan Road Stop to Xinzhuang Stop; change Line 1 to South ShanXi Road Stop; change Line 10 to Yili Road Stop.  
Length: about 1 hour. Fare: about 6 RMB.  
Option 2: By taxi  
Length: about 40 minutes. Fare: about 100RMB.  
Leaving the Country after Completion of Study Program

#### Leaving the Country after Completion of Study Program

International students must leave China before the visa expires. Those who cannot leave on time must extend their visa in Exit-Entry Administration Bureau of Shanghai Public Security Bureau in advance.

# Part4

## Campus Life

### 4.1 Accommodation

International students who do not lodge at hotels, guesthouses or dormitories for foreign students shall go through accommodation registration at local police station within 24 hours (72 hours in rural areas) of entry.

#### On Campus Accommodation for exchange student

Building Location	Location	Room Type	less than 80 days (RMB/day)	over 80 days (RMB/ semester)
Xuhui campus- Lian Xing Building	South & North Bldg	Single Room	120	9300
Xuhui campus- No.9 Dormitory Building		Single Room Double Room	130 65	9900 4600
Xuhui Campus- Tao Li Yuan	East Bldg	Single Room Double Room	150 80	11900 6600
	West Bldg	Single Room	140	10600
	North Bldg	Single Room Double Room	140 80	10600 6600
Minhang Campus-No.8 Dormitory Building		Double Room (6F)Single Room	60 110	5100 9300
Minhang Campus-No.9 Dormitory Building		Double Room	60	5100
Minhang Campus-No.10 Dormitory Building		Single Room	105	9000
Minhang Campus-No.12 Dormitory Building		Double Room Single Room	50 80	4500 6600
Minhang Campus-No.51 Dormitory Building		Double Room	50	4500

Accommodation registration for Xuhui Campus: reception desk, Rm#104 of the No.9 Dormitory Building (Xuhui Campus).

Accommodation registration for Minhang Campus: reception desk, Rm#110 of the No.8 Dormitory Building (Minhang Campus)

For further information on accommodation, please contact the Student Affairs Office at Rm#308, Old Administration Building, Minhang Campus.

Tel: +86-21-34203955

E-mail: zhafangling@sjtu.edu.cn

E-mail: zhangxiaozhen1987@sina.com

\* **If there is any changes, we will inform you immediately.**

The above fee does not include the bill of Utilities.

#### Xuhui Campus

Recharge place: 2nd floor (go by the iron staircase in the east side)

No.3 Dormitory Building (No.37 on the Xuhui Campus Map)

Working hour: 8:30-16:30 (Mon-Fri)

Tel: 62932433, 62932118, 62933078

#### Minhang Campus

Recharge place(Scratch card): Water and electricity management center (Rm#323, the Old Administration Building) Cash only.

Office hours: 8:30a.m.-16:30 p.m. Tel: 54744605

Recharge on AST machine: You can use student card to transfer accounts to recharge on the machine (24-hour service). Enter "electricity- water account recharge" system and then follow the instructions.

Check & recharge: <http://mypower.sjtu.edu.cn>

Security office: 54749110

Electricity emergency: 54742722

Water & electricity Repair: 54742421, 54742680

\* **All dormitory rooms on campus are equipped with beddings (quilt, flat sheet and pillow)**

\* **Due to the shortage of student residence halls, room reservation should be made during the application. If dormitories are full, we will not accept any room reservation. The accommodation fees should be paid by semester before the registration day or by the day and will not be refunded if you leave during a semester. During the summer and winter vacation, the accommodation fee will be charged as short-term price.**

#### Off-campus accommodation

If students live off-campus, they must sign a contract with the landlord and register in the International Mobility Office (Room 302, Old Administration Building, Minhang Campus), then get a "Registration Form of Temporary Residence" at the local police station within 24 hours (72 hours in rural areas) of entry. If students change their address and contact information during the term, they should update the information to the International Mobility Office and the local police station as soon as possible.

## 4.2 Student Facilities and Additional needs

### Shuttle Bus between Xuhui and Minhang Campus

From Monday to Friday (4RMB)

Xuhui-Minhang: 07:00, 07:30, 09:00, 10:10, 12:00, 13:00, 15:00, 17:00, 18:00, 20:00, 21:30

Minhang-Xuhui: 06:40, 08:00, 10:10, 12:15, 14:10, 16:00, 17:00, 18:30, 20:40

Holidays and weekends (4RMB)

Xuhui-Minhang: 08:30, 13:30, 17:30

Minhang-Xuhui: 07:30, 12:30, 16:30

**\* Teachers get the priority to take the shuttle bus. If there is no seat left in the bus, students will have to wait for the next one.**

### Minhang Campus Bus Schedule (Counter-clockwise and clockwise directions)

#### Counter-Clockwise: Jing Jing Plaza - Jing Jing Plaza

Departure Time

07:40	08:00	08:15	08:25	08:50	09:45	10:00	10:30	11:00	11:25	11:40	12:00
12:30	13:00	13:25	13:40	14:20	15:00	15:40	16:00	16:15	16:30	16:45	17:10
17:40	17:55	18:30	19:45	20:00							

Jing Jing Plaza - School Hospital - Humanities Building - Middle East Classroom Building - Library and Information Building - New Administration Building - Telecom Blocks - the South Gate - School of Mechanical Engineering - the East Gate - School of Naval Architecture, Ocean and Civil Engineering - School of Medicine - Student Service Center - Phase VI Student Apartments - Hualian Life Center - Pao Yue Kong Library - Materials Building - Jing Jing Plaza

#### Clockwise: Jing Jing Plaza - Jing Jing Plaza

Departure Time

08:45	09:15	09:30	11:15	11:30	12:15	13:15	14:15	15:15	15:45	16:30
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Jing Jing Plaza - Materials Building - Pao Yue Kong Library - Hualian Life Center - Student Services Center - Phase VI Student Apartments - Students Service Center - School of Naval Architecture, Ocean and Civil Engineering - School of Medicine - the East Gate - School of Mechanical Engineering - Telecom Blocks - the South Gate - Telecom Blocks - New Administration Building - Library and Information Building - Middle East Classroom Building - Humanities Building - School Hospital - Jing Jing Plaza

### SJTU Campus Map links

Minhang Campus: <http://en.sjtu.edu.cn/assets/815/minhang-map.gif>

Xuhui Campus: [http://www.sie.sjtu.edu.cn/ctrlr.asp?action=detail\\_cn&aid=1104220001](http://www.sie.sjtu.edu.cn/ctrlr.asp?action=detail_cn&aid=1104220001)

### SJTU Administrative Service- Useful links

International Mobility Office	Room 302, Old Administration Building, Minhang Campus Tel: 34203803
Division of International Exchange & Cooperation	8th floor, Administration Building B, Minhang Campus Tel: 34206750/ 34206752
Academic Affairs Division at SJTU Registration and MIS Office (Outgoing exchange)	RM#333, New Administration Building B, Minhang Campus Tel: 34206403-107
Campus Card Office <a href="http://ecard.sjtu.edu.cn/">http://ecard.sjtu.edu.cn/</a>	Xuhui Campus: 4th floor, Haoran Hi-Tech Building Tel: 62932901; Minhang Campus: 1st floor, New Library Building Tel: 34203030/34202020
School of Mechanical Engineering and Power Energy Engineering <a href="http://me.sjtu.edu.cn/">http://me.sjtu.edu.cn/</a>	Rm#205, Mechanical Building A, Minhang Campus Tel: 34205875 (International cooperation office)
School of Environmental Science and Engineering <a href="http://sese.sjtu.edu.cn/">http://sese.sjtu.edu.cn/</a>	Rm#102, SESE Building, Minhang Campus Tel: 54745634 (International cooperation office)
School of Electronic Information & Electrical Engineering <a href="http://www.seiee.sjtu.edu.cn/">http://www.seiee.sjtu.edu.cn/</a>	Rm#209, SEIEE Building No.3, Minhang Campus Tel: 3420 5466 (International cooperation office)
Antai College of Economics & Management <a href="http://www.acem.sjtu.edu.cn/">http://www.acem.sjtu.edu.cn/</a> <b>Fahua Campus: 535 Fahuazhen Rd, Shanghai</b>	Academic Office: Rm#208, Building No.1 (52301522) MBA office: Rm#215, Antai building (52307615), Fahua Campus
School of Humanities <a href="http://shss.sjtu.edu.cn/">http://shss.sjtu.edu.cn/</a>	Rm#211, SHSS Building, Minhang Campus Tel: 34205651 (Academic Office)
School of International and Public Affairs (SIPA) <a href="http://www.sipa.sjtu.edu.cn/">http://www.sipa.sjtu.edu.cn/</a>	Rm#205, Xinjian Building, Xuhui Campus Tel: 62933095 (Academic Office)
KoGuan Law School <a href="http://law.sjtu.edu.cn/En/">http://law.sjtu.edu.cn/En/</a>	Rm#201, KoGuan Law School, Minhang Campus Tel: 3420 5997 (International Programs Office)

### SJTU Administrative Service- Useful links

SJTU Homepage	<a href="http://sjtu.edu.cn/">http://sjtu.edu.cn/</a>
SJTU Homepage(English)	<a href="http://en.sjtu.edu.cn/">http://en.sjtu.edu.cn/</a>
Email system	<a href="http://mail.sjtu.edu.cn/">http://mail.sjtu.edu.cn/</a>
BBS	<a href="http://bbs.sjtu.edu.cn/">http://bbs.sjtu.edu.cn/</a>
Education information services	<a href="http://electsys.sjtu.edu.cn/">http://electsys.sjtu.edu.cn/</a>
Self-study classrooms query	<a href="http://classroom.jwc.sjtu.edu.cn/wap">http://classroom.jwc.sjtu.edu.cn/wap</a>
Library group study rooms reservation	<a href="http://studyroom.lib.sjtu.edu.cn:8080/studyroom/index.htm">http://studyroom.lib.sjtu.edu.cn:8080/studyroom/index.htm</a>
Network center	<a href="http://net.sjtu.edu.cn">http://net.sjtu.edu.cn</a> (Tel: 54745261)
Apply an account	<a href="http://jaccount.sjtu.edu.cn/accountreg/">http://jaccount.sjtu.edu.cn/accountreg/</a>
Free online FTP(Apply)	<a href="ftp://public.sjtu.edu.cn">ftp://public.sjtu.edu.cn</a>
Free online FTP(Login)	<a href="ftp://portal.sjtu.edu.cn">ftp://portal.sjtu.edu.cn</a>
BT download (Grape)	<a href="http://pt.sjtu.edu.cn">http://pt.sjtu.edu.cn</a>
Movies/TV series online	<a href="http://comic.sjtu.edu.cn">http://comic.sjtu.edu.cn</a>



# Minhang Campus Map



## 4.3 Student ID Card

The Student ID card is used as a form of identification as well as an electronic purchase card in all the campuses of SJTU. Students can use their campus cards to get registered, receive treatment in the campus hospital, and pay for what they have consumed on campus including dining, purchase, bath, and take buses between campuses. On how to use the campus card, please read "Instructions on Using the Student ID Card" below:

### Instructions on Using the Student ID Card

#### Applying for the card

Xuhui Campus: 4th floor, Haoran High-tech building Tel:62932901  
Minhang Campus: 1st floor, Network Center Tel:34203030/34202020

#### Recharging and checking balances

The campus card cannot be overdrawn. Students can recharge their campus cards, using cash only.

Xuhui Campus: 1st floor, Graduate Students Dormitory (No.29 on the map)

Office Hour: 10:30-13:00, 15:00-17:00, Mon to Fri

Minhang Campus: Cafeteria 1, Mon to Fri

Card users can check the account balance by calling 34202020; log in on to <http://ecard.sjtu.edu.cn/homeLogin.action> or at the recharge and Proof of Sales (POS) machines on campus.

#### Making purchases

When purchases are made in campus shops, the seller inputs the cost amount into the POS machine. The card user then places his card on the electronic reader of the POS machine to validate the purchase and have the cost deducted electronically from the campus card. The payment is successful when the card balance is displayed on the POS machine screen.

#### Reporting loss of the card

Loss of your campus card can be reported by calling 34202020, logging on the site or the money transfer machine. Students would need to remember the card ID and password.

<http://ecard.sjtu.edu.cn/homeLogin.action>

#### Reactivating the card

If the user finds the card after reporting its loss, and has not yet applied for a new replacement card, he/she can get the card reactivated at the Campus Card Operation Center. If the user has applied for a new card, the old card will not be reactivated.

#### Reapply for a new card

When the campus card is damaged or lost, the user should apply for a new replacement card on the 1st floor of the Building of Network and Information (next to the new library), bringing along an official form of ID. It costs 20RMB for the replacement of a card. The money that was in credit on the old card can be transferred to the new card.

#### Cancelling the card

The user should cancel the campus card on graduation. User can go through the required procedure and get the money in the card returned at any recharging sites, by showing proof of the school-leaving document.

#### Jaccount

After having registered at the university, exchange students can apply for JACCOUNT at the following website. Then, by using his JACCOUNT, one can use free wifi on campus.

<http://jaccount.sjtu.edu.cn/profile/apply.do>

#### NOTE

Student ID card cannot be assigned to others. When you pick up a lost card, you should hand it in to the Campus Card Operation Center or find ways to return it to the user. The university

has the right to discipline those persons who use others' cards and cause economic loss to others.

There is an electronic chip in every campus card, so users should avoid exposing the cards to oil and heat, or bending or puncturing them.

Malicious damage to the card or using counterfeit cards is strictly forbidden. Violations of these card regulations will be reported to the relative legal institution. For more information, please refer to the website.

<http://ecard.sjtu.edu.cn/homeLogin.action>.

## 4.4 Insurance

International Students should have health insurance in China. Students should present a proof of their medical insurance which covers accidental injury and hospitalization services during the period of their study at SJTU on the registration day. The proof must be in English or Chinese.

Insurance claims: Room 100, Tie sheng Hall (1F), Minhang Campus

Tel: 54746014

Work time: 9:50 a.m.-20:20 p.m.

## 4.5 Living Information

### Campus Canteen

The canteens serve all three meals: Breakfast, Lunch and Dinner. In general, meals would be around 6RMB to 15RMB depending on your selection.

#### Xuhui Campus

There is one canteen on Xuhui campus (No. 22 & 25 on the Xuhui Campus map)

Opening hours:

Breakfast: 7:00am-8:30am Lunch: 11:00am-13:00pm Dinner: 17:00am-19:00pm

#### Minhang Campus

There are several canteens on Minhang campus, Cafeteria 1-6, Donghu Restaurant, etc. (see details on the Minhang Campus map).

Opening hours of different canteens are also different.

### Take-away ordering

Xiaoyezi: [Xpfood.com](http://Xpfood.com)

EleMe: [www.ele.me](http://www.ele.me)

### Laundry

#### Xuhui Campus

There is a self-service laundry on the first floor of Lian Xing Building(No.35 on the Xuhui Campus map).

#### Minhang Campus

There are coin-operated washing machines on the first floor of each dormitory building. The price is 3 yuan/ 3.5 kg for 45 minutes. There is also a dry cleaning place in the east side of No.2 Canteen.

## Supermarket

### Xuhui Campus

The supermarket is close to Engineering Hall. Here you can buy almost all the daily necessities.

### Minhang Campus

On-campus: Supermarkets in each dormitory area, Hualian, and Lawson (24-hour service)  
Off-campus: NGS supermarket (at the cross of YongPing Rd. and Cangyuan Rd.) Auchan (at the cross of Dongchuan Rd. and Humin Rd.)

## Cultural and Sport Activities

### Xuhui Campus

There is a stadium in SJTU Xuhui campus where you can go running or playing football. There are several fitness clubs around Xuhui campus.

### Minhang Campus

1) Guangbiao Building  
1F: Multi functions hall, Gymnasium, and Bowling alley.  
2F: Boya hall, Rehearsal hall, Chess room. Billiards room, and Table tennis room  
3F: Piano room.

### 2) Bookstores

Xueren bookstore: Room 101, Huanlian living center Tel: 021-54745080  
Hajiao bookstore: the 1F of Huanlian living center (sell secondhand books and recycle old books)  
The 1F of the Old Library (new and second hand books) Tel: 021-54742260

### 3) Stadium & gymnasium

Basketball  
Outdoor: East, North, New north and Guangming stadium.  
Indoor: Southern and New stadium  
Tennis  
Eastern tennis court and Guangming stadium tennis court  
Table tennis  
South stadium(1F) and New stadium  
Badminton  
South stadium(2F) and New stadium  
Billiards Guangbiao building (2F) and Student service center (2F)  
Gymnasium Guangbiao building (1F), New stadium (1F), and Student service center (2F)

## 4.6 Making International Calls

China's country code: +86  
Shanghai area code: +(0)21

You can use an IP card to make international calls by landline telephones or your cell phones. To use an IP card:

- Dial the IP code number such as 17910 and 17950, and wait for a voice prompt to press 2 for English language.
- After the card number and PIN have been successfully input, a voice will tell you the account balance.
- You can dial the number you wish to call after this, or you can wait to listen to various options. For all international calls, you must first dial "00" and then the country code followed by.

# Part 5

## Banks, Post Offices, Hospitals

### 5.1 Money Exchange and Banks

#### Money Exchange

One can change money upon arrival at the international airport of Shanghai. The Bank of China exchanges money and traveler's checks. In China, whenever you exchange money the same day, the exchange rate is the same. The Banking Hour is Monday to Friday, 9:00 am to 4:30 pm.

ATM machines that accept foreign ATM cards and dispense local currency are located throughout the country. Check the ATM's display of accepted logos before inserting your card.

#### Notes:

Not all banks will change traveller's checks. We suggest that you ask before standing in line. Bring your passport when you exchange money in the bank.

#### Open an account

Foreign students can open an account in local bank accounts if they study more than one year in China. To open an account, please bring your Admission Notice(or student ID card) and passport.

#### Banks and ATM

##### Xuhui Campus

ATM in Faculty Club (No. 3 on the Xuhui Campus map)  
ATM in Main canteen (No. 22 & 25 on the Xuhui Campus map)

##### Minhang Campus

Industrial & Commercial Bank of China on campus  
Bank of China on campus  
ATM (Bank of China) on the 1st floor of Cafeteria 2

4) ATM (Bank of Communication) at the east side of Cafeteria 2  
5) ATM (Industrial Bank) at both Cafeteria 3 and Cafeteria 4  
6) ATM (Bank of Shanghai) on the 1st floor of Hualian Living Center

#### Off Campus (Near Xuhui Campus)

**Bank of China** (中国银行) Tel. 021-95566  
Grand Gateway Sub-Branch (港汇广场支行)  
26<sup>th</sup> Floor, Tower 2, Grand Gateway, 3 Hongqiao Road, Shanghai (虹桥路3号港汇广场2座26楼)  
Xuhui Sub-Branch (徐汇支行)  
55 Hongqiao Road, Shanghai (虹桥路355号)  
Hongqiao Road Sub-Branch (虹桥路支行)  
1028 Panyu Rd, Shanghai (番禺路1028号)  
**Industrial and Commercial Bank of China** (中国工商银行) Tel. 021-95588  
Xujiahui Sub-Branch (徐家汇支行)  
8 Guangyung xi Rd, Shanghai (广元西路8号)  
**China Construction Bank** (中国建设银行)  
Tel. 021-95533  
43 Guangyuan xi Rd, Shanghai (广元西路43号)  
**HSBC** Sub-Branch and ATM-Shanghai Xujiahui Sub-branch  
Tel. (86-21) 3428 4888  
Unit 4510-4511, Tower 2, Grand Gateway, 3 Hongqiao Road, Shanghai (虹桥路3号港汇广场2号楼4510-4511)  
**Citibank** Sub-branch and ATM-Shanghai Xujiahui Sub-branch.  
Tel. (86-21) 2896 3799  
955-5, Zhaojiabang Road, Shanghai (肇家浜路955号)  
**Standard Chartered Bank**-Shanghai Xujiahui Sub-Branch  
Tel. (86-21) 5489 6677  
539 North Caoxi Road, Shanghai (漕溪北路539号)



**Off Campus (Near Xuihui Campus)****Bank of China** (中国银行) Tel. 021-95566

Jiangchuan Sub-Branch (江川支行)

254 Jiangchuan Rd

Mon-Fri 8:15~16:45 Sat,Sun 8:30~16:00

**Industrial and Commercial Bank of China**(中

国工商银行) Tel. 021-95588

Pujiang Sub-Branch (浦江支行)

68 Humin Rd Tel. 64356314

Lanping Sub-Branch (兰坪支行)

544 Lanping Rd

Dongfeng Sub-Branch (东风支行)

246 Jiangchuan Rd

**China Construction Bank** (中国建设银行)

Tel. 021-95533

Dongchuan Sub-Branch (东川支行)

2194 Dongchuan Rd

Heqing Sub-Branch (鹤庆支行)

560 Lanping Rd

**Agricultural Bank of China** (中国工商银行)

Tel. 021-95599

Lanping Sub-Branch (兰坪支行)

508 Lanping Rd

**Bank of Communication** (交通银行)

Tel. 021-95599

Heqing Sub-Branch (鹤庆支行)

258 Heqing Rd

Jiangchuan Sub-Branch (江川支行)

170 Jiangchuan Rd

**Bank of Shanghai** (上海银行)

Tel. 021-95594

Jiangchuan Sub-Branch (江川支行)

239 Humin Rd

**Shanghai Pudong Development Bank** (上海

浦东发展银行) Tel. 021-95599

Jiangchuan Sub-Branch (江川支行)

204 Jiangchuan Rd

## 5.2 Post offices

**Xuihui Campus****Xuhui Post office**

Tel. (86-21) 6438 2429

105 Tianyaoqiao Rd (天钥桥路105号)

**Xinhua Post office**

Tel. (86-21) 6281 7434

212 Xinhua Rd (新华路212号)

Open hours: 08:30 - 17:00 (Mon. to Fri.)

Rm#104 in No.9 Dormitory Building can receive your parcels. Write your address correctly so that you can get your parcel at Rm#104.

**\*Example: Name, Room Number (where you stay), Building (Lian Xing or No.9), 1954 Huashan Road, Shanghai Jiaotong University, Shanghai, China, Post code: 200030.**

**Minhang Campus****Post office and abroad express delivery**

Rm#110A in the Student Service Center (East area No.4).

Working hours: Mon-Sat 8:30-11:00, 12:30-16:30

**Domestic express delivery**

STO (Rm#106, Student service center, Tel: 54742386)

**Yuantong Express** (next to Meihua Tunnel, opposite to dormitory No.32)**Express delivery service** (Jingjing Hall. Tel: 15802119235)

## 5.3 Hospitals and Clinics Services

**School Hospital**

**School Hospital of Xuhui Campus** is No.6 on the map, near the main Entrance of SJTU Xuhui Campus Emergency Tel: 62933000

**School Hospital of Minhang Campus** is in front of Building No.9 near Gate Dongchuan Rd. There is a campus bus stop named "School Hospital".

Emergency Tel: 54742417(day)  
54742400(night)

**Hospitals Near Campus**

**Shanghai 5<sup>th</sup> Peoples Hospital** (上海市第五人民医院)

Tel. 64308151

No.801, Heqing Rd., Minhang District (闵行区鹤庆路801号)

**Huashan Worldwide Medical Care Center**, Shanghai Huashan Hospital (上海华山医院国际医疗中心)

Tel. (86-21) 6248 9999

1068 Changle Road, 8<sup>th</sup> Floor of No.1 Building, Shanghai (长乐路1068号, 华山医院1号楼8楼)

**Shanghai 6<sup>th</sup> People's Hospital** (上海市第六人民医院)

Tel. (86-21) 6436 9181

600 Yishan Road, Shanghai (宜山路600号)

**The 455<sup>th</sup> Chinese PLA Hospital** (中国人民解放军第四五五医院)

Tel: (86-21) 8181 5455

338 Huaihai xi Road, Shanghai (淮海西路338号)

**Shanghai Guang Ci Hospital, Ruijin Hospital** (上海广慈医院, 瑞金医院外宾部)

Tel. (86-21) 6437 0045

No. 38 Building, 197 Rui Jin Er Road, Shanghai (瑞金二路197号38号楼)

**International Medical Care Center, Shanghai First People's Hospital** (上海市第一人民医院国际医疗保健中心)

Tel. (86-21) 6324 3852

585 Jiulong Road, Shanghai (九龙路585号)

**\* Notes: If you need to go to the hospital or clinic, please prepare the following items: passport, credit card, cash, any medical information that may be pertinent and your medical/travel insurance details.**

## 5.4 Transportation

**Transportation Card**

Shanghai Public Transportation Card (SPTC) is convenient and popular in Shanghai. The 8.5cm\*5.5cm card is widely used for payment on local buses, taxis, Metro lines and docks, etc.

You can purchase it at metro stations, banks and convenient stores. On initial purchase, according to the new transport regulations, the buyer shall pay 20 yuan as deposit (which

according to the new transport regulations, the buyer shall pay 20 yuan as deposit (which used to be 30 yuan). That is, when you pay 100 yuan to get a transportation card, you will get 80 yuan credit in your card. The deposit is refundable as long as there's less than 10 yuan in the card.

You can refund your transport card at the following Metro Stations:

(Line1) Hanzhong Road, Hengshan Road, Jinjiang Road, Gongkang Road

(Line2) Jiangsu Road, Nanjing Dong Road, Century Park

(Line 3) Dongbaoxing Road, Caoxi Road, Zhenping Road

You can also refund your transport card at these places:

No.218, Taixing Road. Open hour: 9:00-17:00, every day except holidays.

3rd Floor, No.389, Meiyuan Road. Open hour: 8:30-16:30, Monday to Friday.

2nd Floor, No.920, Nanjing Xi Road. Open hour: 9:00-17:00, every day except holidays.

No.161, Luochuan Dong Road. Open hour: 9:30-16:00, every day except holidays.

No.121, Xinbei Road, Minhang District. Open hour: 9:00-16:00, every day except holidays.

### 1) Taxi

Taking a taxi is a fast and convenient way to get around Shanghai. Taxi service in the city is well-managed, while traffic jam is common in rush hour.

#### Main Taxi Corp.

Main Taxi Corp.	Booking Call	Complaints Call
Qiangsheng	62580000 62581234	
Dazhong	96822	62580780
Jinjiang	96961	64169292

#### Shanghai Taxi Fare

0 -3 km	3 - 10 km	Above 10 km	Gas Surcharge
(Day time 5:00 - 23:00)			
13RMB	+2.4/km	+3.6/km	+1
(Night time 23:00 - 5:00)			
17RMB	+3.1/km	+4.7/km	+1

#### Tips

\* **An empty taxi is recognized by a green, lit-up sign saying 'kong che(空车)' (empty car) on the dashboard. It is generally easy to pick up a taxi, unless it is raining or mid rush-hour when it is practically impossible.**

\* **As mentioned, you may find cabs scarce in rush hours and on rainy days. Taxi call centers will also become too busy to reach in these situations.**

**Your best bet is probably to head for places taxis haunt, such as restaurants. Although taxis don't often park outside restaurants, many people go there by taxi. If you are quick enough, you can jump in as other passengers get out.**

\* **Don't try to hail a cab at crossroads, as taxi drivers cannot stop their cars within 30 meters from an intersection to pick up passengers.**

\* **Cabbies in Shanghai are also not allowed to take a tip. Most of them are amicable, but their English is limited. So it's best to get someone to write down your destination in Chinese.**

\* **Remember to take the receipt. The slip will contain information on the taxi, including its plate number and the taxi company. In case you leave something in the car, the receipt will give you clues to find it.**

\* **"Juzai" (拒载) is not a technical term, but the Chinese phrase only used in the taxi industry. It means cabbies refuse to drive passengers to the destination they want. In Shanghai, taxi drivers are not allowed to do so for any reason, once the passenger is in the car. Although "juzai" rarely happens nowadays, we think you'd better know something about this.**

\* **In case you come across a "juzai" or some other unhappy experience with a taxi, you can complain to the local taxi authority by dialing 962000.**

\* **All the city's taxis are compatible with the Public Transportation Card. If a driver refuses to accept the card, you have the right to decline payment.**

### 2) Bus

Public buses in Shanghai are often packed but they are the most convenient and a relatively cheap way. There are more than 1,100 bus lines in Shanghai which run into each corner of the city.

Shanghai's public bus system is quite comprehensive. Buses preceded by the number "2", "3", "9" are rush-hour, night service buses, double-decked/ tourism buses, respectively, and buses 1-199 run from 5 am to 11 pm.

Fares range from 2 Yuan to 4 Yuan depending on the length of routes or bus conditions.

\* **Shanghai Railway Station, People's Square, Xujiahui, and Zhongshan Park, are hubs of the public buses network.**

### 3) Metro

Shanghai has an extensive public transport system, largely based on buses, taxis, and a rapidly expanding of metro system. All of these public transportation tools can be accessed using the Shanghai Public Transportation Card. The Shanghai Metro rapid-transit system and elevated light rail has eleven lines (numbers 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11) at present and extends to every core urban district as well as neighboring suburban districts such as Songjiang and Minhang.

Fares: ¥3 to ¥11, depending on distance.

The closest Stop to the Xuhui campus is Xujiahui stop (Line 1 & Line 9). Hongqiao Road stop (Line 3&4), Jiao Tong University stop (Line 10) are on the other side of Xuhui Campus.

Shanghai Metro Map Link: <http://www.explore-shanghai.com/metro/>

\* **Note: Public buses and Metro in China are often crowded and Shanghai is no exception. If you choose to take a bus or metro to travel around, please pay attention to your belongings because pickpockets usually take advantage of the crowded condition to steal stuffs.**

### 4) Maglev Train

Shanghai Maglev Demonstration Line - a major project of the traffic development of Shanghai - is the Sino-German cooperative project with the multiple functions of transportation, demonstration and tourism. It is 29.863 kilometers long from Longyang Road Stop of Metro Line 2 in the west to Pudong International Airport in the east. The designed highest speed is 431 kilometers per hour. A single trip takes 7 minutes and 20 seconds. It is the fastest land-transportation means in the world today.

The Maglev has been running since Dec.31, 2002. It is running all day long now.

Fare:

Ordinary Ticket: RMB 50 yuan for one-way ticket and RMB 80 yuan for return ticket

VIP Ticket: RMB100 yuan for one-way ticket and RMB 160 yuan for return ticket

### 5) Shanghai Flights & Airport

Shanghai has two commercial airports: Hongqiao International Airport and Pudong International Airport, the latter of which has the third highest traffic in China, after Beijing Capital International Airport and Hong Kong International Airport. Pudong International handles more international traffic than Beijing Capital. Hongqiao mainly serves domestic routes, with a few city-to-city flights to Haneda Airport in Tokyo and Gimpo International Airport in Seoul.

Airport Inquiry Number: +86 21 96990

#### Pudong International Airport - Minhang Campus (About 50 km)

Option 1: By Taxi. It takes about 200 yuan in the daytime (5:00am to 11:00pm) and 250 yuan at night (11:00pm to 5:00am).

Option 2: Take the Airport bus line No. 7 which directly goes to the South railway station, then Option (a): take the Shanghai urban bus Line No.180 to Minhang Campus.

Option (b): Take to Metro Line 1 to terminus: Xinzhuang Stop, transfer to the Metro Line 5 to DongChuan Road Stop, then take a taxi to Minhang Campus

\* **The Fare for Airport bus Line No.7 is 20RMB, there will be a bus every 10 - 25min. You can take the bus at Pudong International Airport between 7:30 -23:00; and at South Railway Station between 6:30~21:30**

Option 3: Take the Metro Line 2, transfer to Line 1 at People's Square Stop to the terminus: Xinzhuang Stop, transfer to the Metro Line 5 to DongChuan Road Stop, then take a taxi to Minhang Campus

#### Pudong International Airport - Xuhui Campus

Option 1: By Taxi. It will take about 45 yuan at the daytime (5:00am to 11:00pm) and 60 yuan at the nighttime (11:00pm to 5:00am).

Option 2: Take the Metro Line 10 to the Shanghai Jiao Tong University Stop in West Huaihai Rd. (About 5 minutes walking distance to Xuhui Campus)

# Shanghai Metro Map

Updated January 2010

To check ticket prices, find the fastest route, check train times, hear station names in Mandarin, and more, visit [exploreshanghai.com](http://exploreshanghai.com)

- 1** Fujin Road – Xinzhuan
- 2** Songhong Road – Zhangjiang Hi-Tech Park
- 3** North Jiangyang Road – Shanghai South Railway Station
- 4** Loop line
- 5** Xinzhuan – Minhang Development Zone
- 6** Gangcheng Road – South Lingyan Road
- 7** Huamu Road – Shanghai University
- 8** Shiguang Road – Aerospace Museum
- 9** Songjiang Xincheng – Century Avenue
- 11** Jiangsu Road – North Jiading



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 Please feel free to print and share.  
 If you want to use this map commercially, contact us: [exploremetro.com/contact](http://exploremetro.com/contact)

## 6) Train

The city of Shanghai has several railway stations, among which Shanghai Railway Station, Shanghai South Railway Station and Shanghai Hongqiao Railway Station are the main ones. These three stations provide convenient transportation for tourists to many destinations throughout China.

### Buying Train Tickets

Tickets for trains departing from Shanghai are sold nine days before the departure day. You can go directly to the ticket office on the first floor of the Complex Ticket Building of Shanghai Railway Station to buy tickets. For additional information you can call the Shanghai Railway Station Information Line at 021-63179090, 021-95105123 or the Ticket Booking Line at 021-8008207890 (toll free), 021-95105105.

### Shanghai Railway Station

Shanghai Railway Station, also known as New Railway Station. It serves as the largest passenger railway station in the city. Everyday at least 80 pairs of trains run between Shanghai and other cities all over the country, including Beijing, Xi'an, Qingdao, Harbin, Chengdu, Kowloon etc. Additionally it has high speed trains to Beijing, Nanjing, Suzhou, Wuxi, Changzhou, and Changsha.

Shanghai Railway Station Enquiry: 021-63179090, 021-95105123

Address: 303 Molin Road, near Tianmu Xi Road, Zhabei District(闸北区秣陵路303号近天目西路)

### Shanghai South Railway Station

Most of the trains from Shanghai South Railway Station go to cities of Zhejiang Province including Hangzhou, Shaoxing, Ningbo, Jinhua, Wenzhou and most of the cities in the Southern provinces of China, excluding the Shanghai-Hong Kong line.

Shanghai South Railway Station Enquiry: 021-51105110

Address: 289 Old Humin Road, Xuhui District(徐汇区老沪闵路289号)

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### Shanghai Hongqiao Railway Station

The high speed trains (动车D、高铁G) for Beijing, Nanjing, Suzhou, Wuxi, Hefei, Wuhan, Chengdu, Chongqing, Hangzhou, Jinhua, Nanchang, Changsha, Ningbo, Wenzhou, Fuzhou and Xiamen are from this station.

Shanghai Hongqiao Railway Station Enquiry: 021-5124 5555

**\* Tip: You can take Metro Line 2 or Line 10 to Shanghai Hongqiao Railway Station.**

# Part6

## City Guide

## 6.1 City Guide in Shanghai

There are a lot of places that is great for you to know this city and chinese more. Here we list some of them and we are glad to take you there if you need our help.

### Museums

#### Shanghai Museum

As a museum of ancient Chinese art, Shanghai Museum possesses a collection of 120,000 precious works of art. Its rich and high-quality collection of ancient Chinese bronze, ceramics, painting and calligraphy is specially celebrated in the world. You can learn a lot about chinese culture and history here. You don't need to by ticket for visiting it.



#### Shanghai science and technology Museum

Shanghai Science and Technology Museum is a wonderful place for those people full of curiosity. You can find many amazing technology here and experience them by many games and interaction. Figure out those principal under

those machines is always great fun for everyone. The ticket will cost you 60RMB and if you want to watch a movie, it will cost additional 30 RMB.

#### Tsien Hsue Shen Library

The library is built to momorize Tsien Hsueshen, a great sicentist, a patriot of Chinese Aerospace industry. Tisen spent 4 years in SJTU as a undergraduate student, the library is located on the edge of Xuhui Campus.

Though it's called a liberary, Tsien Hsue Shen Library is more like a museum. It is estimated that you can count out over 76 thousand documents, scripts and books, 700 precious objects as well as more than 1500 historical photos. In fact, Tsien Library is where almost all of Tsien's relevant collections are reserved. As a result, the books themselves are not so important and the reading room is not only narrow and small, but also not accessible to the public temporarily.

### Land Marks

#### Xin Tian Di

Here we are at xintiandi, city center. Xintiandi is based on the shanghai gate which is the sign of shanghai's modern times building. See over there. Shanghai Gate is not just a gate but a house for living at old times, we call it thatway just because its stone made gate is so distinctive. The line and the structure are some kinds of simple beauty. The design of it is a combine of west and east. Those senior local residents may have lots of memories there cuz they may live there at childhood. But today it's not used for living any longer. We give it the new life for commercial function. Walking around, you got theaters, you got bars, restaurants, fashion shops, galleries, everything. It's a walking street now and also a shopping center to some extent. I bet all of you now can feel the sense of the combination of classis and modern enjoying the different kinds of buildings here and there.

### The Bund

Here we are at the most fabulous part of the Huangpu river bank---the bond. Besides the gorgeous view of the river, the most impressive sight here is the huge difference of the building style on the 2 sides of the river. As you have already seen on the west side of the river which is where we are now, there are 52 buildings in classis style like gothic, Romanesque and baroque.he buildings here are even called International Architecture Exhibition Group. Let's look on the other side then. Oriental pearl tv tower, jinmao building and the newly built Shanghai World Financial Center . Just a total different modern style. I remember my parents brought me here every national day when I was a kid for the fireworks show and sometimes taking pleasure-boat on the river. Lots of happy memories here. The Bund became famous since 1840 actually, it 's one of the five commercial ports of china at that time and once been the French concession and the British concession. Lots of firms and banks have been built here since then and the Bund was once called the oriental wall street. Maybe that's why it 's so prosperous now.

### Lujiazui

Lujiazui is one of the main financial centers of shanghai located in the east side of Huangpu river, faced with the bond. It is the first national level financial development zone. Banks running RMB business must set their offices here, so famous banks like citi bank, HSBC and bank of east Asia are all here. By the way, the 3 tallest building in Shanghai: Oriental Pearl TV Tower,

Jinmao Buiding and the Shanghai World Financial Center are all here.

### Place navtive young like

#### Tian Zi Fang

Tianzifang, an alley, is more and more popular among young people nowadays. It was named by the famous artist Huang Yongyu several years ago,located at Lane 210, Shoukang Road. The alley is filled with galleries, creative stores and some exhibitions, as well as varieties of coffee shops which are fascinated by the young most. The architectures in Tianzifang are of different kinds of styles and atmosphere. Many artists, home and abroad, set up their studios in Tianzifang, such as Chen Yifei, a Chinese artist, and Jimmy, an American ceramist, and etc. You can feel the Shanghai culture and visit the typical kinds of old buidings here in Tianzifang.

#### 1933 Shanghai Old Millfun

The 1933 Shanghai Old Millfun,used to be the Slaughterhouse, is located in Hongqiao District, 1933 for short. 1993 is surrounded by several famous roads, opposite to the north Bund. 1933 is the architecture constructed in 1930s. The European architecture is associated with Chinese wisdom as well. Now colorful fashion activities , such as parties, shows, have brought fresh air to the house. And many fashion talents are gather here.

There are popular spots here. The Umbrella Column, Gallery Bridge, French Stair and some other spots are most unique and attracting.



1933 Old Millfun

### Sentimental Roads in Shanghai

#### Sinan Rd

Located in Luwan District, the original name is Massenet Rue. It is the French concession in the 1930s. Large Numbers of military and civilian officials, entrepreneurs and well-known artists such as Zhou Enlai, Liu YaZi, Mei Lanfang once lived there. Both sides of the road are full of umbrageous platanus and beautiful houses. Besides having the common features of small street in the French concession, the road is different from others for the it 's unique appeal: 20 garden villa ,which focusing on the old -Shanghai style – is a living drama book of the history of the city.

#### Huaihai Rd

Huaihai road is not only a famous shopping area, the scenery along the way is also worthy of appreciation, here you can see more valuable cultural landscape.Nearby,there are a lot of celebrity's former residence and historical protection construction. Perhaps it is a small building looking from the outside, it may represent a period of history.

Huaihai road in Shanghai is just like Champs Elysees in Paris.The small roads around stretching out like a fishbone are full of platanus and golden fallen leaves.Many Shanghainess with petit bourgeoisie sentiments. who are endowed with French appeal all love here.



Huaihai Rd

#### Hengshan Rd

If Huaihai Road and Xujiahui are the representative of noise and business, then Hengshan Road is the one staying behind them in the quiet passage. In a quiet atmosphere without breaking the cultural appeal,exploring for more details in Hengshan Road will let a person want to stay back and forget to leave.

Keyword one: The platanus Platanus

Here stretch for a few blocks, the long history makes the tree branches extraordinary flourish. The famous writer Zhang Ailing recorded her life here in her famous novel. Zhang used to walk on those quiet passages under the thick platanus too.

Keyword two:The historical apartments

There are many historical apartments hidden in Hengshan Road .For example, the apartment formerly known as Washington's apartment -- West Lake, is located in No.303-308 Hengshan Road, in front of is a board reads"Shanghai's outstanding historical protection architecture" which shows its long history and high price.

Keyword three: Bars

The most famous thing anout Hengshan Road is the bars with different cultural sentiments. For many people, Hengshan Road is synonymous with "bar street". When nights come, lights, european-style architecture, ghosts platanus, etc. these elements are mixed together, bringing up a strong sentiment of Europe and America.

Keyword four: Private houses

Under the shade of Hengshan Road hides the wheel of the history, private houses on the side of the road with high walls is undoubtedly the most amazing.



Hengshan Rd

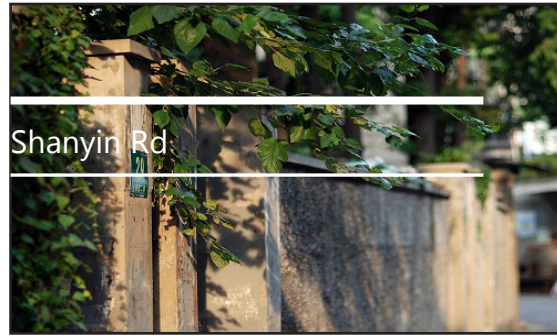
#### Duolun Rd

Duolun Road is a street less than 600 meters long, a road that was once the same dwelling place of Qu Qiubai, Lu Xun, Guo Moruo, Ma-oDun, Ye Shengtao, Feng Xuefeng,, Roushi., ShaTing (all are famous writers of Chinese modern literary history).

Duolun road is a street both familiar and unfamiliar to many people for its profound cultural background.

### Shanyin Rd

Lu xun, Qu Qiubai, Guo Moruo, Maodun and numbers of famous cultural celebrities had once created many of their works in Shanyin Road. They had witnessed a history of violent changes and conflicts on culture of modern Shanghai. Along Shanyin Road lies quietly a road of sweet and warm—the Sweet Love Street. There are “Love Mailbox”, “love wall”, etc. in the Sweet Street, which lets the silence and relaxing sentiment to soak in...



### Fuzhou Rd

Fuzhou road, known as a road with the deepest atmosphere of literacy, Fuzhou road is one of the earliest roads opened in Shanghai during the concession time, the “fourth” road according to the old saying. As early as a century before many bookstores and newspaper enterprises had been constructed there concentratedly, as well as some shops selling stationery like paper, pen, etc. Therefore it was called “the first cultural street in the far east”. At No.390 on Fuzhou road, there is Shanghai Foreign Language Books Company which is famous at home and abroad, namely we call it foreign language bookstore.



### Dongping Rd

Dongping road is where the scenes of Shanghai's best landscape. Movie 'Big city, Small love' are taken because of its elegance, comfortable and quiet environment. Dongping road is called the best place for lovers in Shanghai.

### Yuyuan Rd

At the beginning of the 20th century, as Yuyuan Rd is between the city center and the urban areas, transportation here is convenient and at the same time the land is cheap. Many merchants and officials from home and abroad chose to build garden villas here. Yuyuan Rd thus becoming the exclusive residential district in west Shanghai. These gardens have no prominent figure, no luxury doors, but inside, it will let a person simply feel amazing.

With the vicissitudes of history, Yuyuan Rd has become a hermit in all the roads. It is a road belongs to history, the past sows the seed silently along the narrow road, and houses along the road just stand silently in the wind, with its original stories...

# Part 7

## Other useful information

### 7.1 Voltage

The electricity in China is 220V, 50HZ. A transformer is needed if it is different with your home country. As the shape of a socket varies between countries, a portable plug adaptor may also be necessary. It can be purchased from travel stores or electronics stores in your home countries. Also you can buy it in China.

### 7.2 Public holidays in mainland China

There are currently seven official public holidays in the mainland territory of the People's Republic of China.

Date	Holiday	Duration
January 1 <sup>st</sup>	New Year	1 day
1st day of 1st lunar month	Chinese New Year	3 days
5th Solar Term (April 4 <sup>th</sup> or 5 <sup>th</sup> )	Qing Ming Festival	1 day
May 1 <sup>st</sup>	Labor Day	1 day
5th day of 5th lunar month	Dragon Boat Festival	1 day
15th day of 8th lunar month	Mid-Autumn Festival	1 day
October 1 <sup>st</sup>	National Day	3 days

## 7.3 Useful Phone Numbers in Shanghai

Country Code	86
City Code	21
Police	110
Fire	119
Ambulance	120
Local telephone number inquiry	114
Weather forecast	12121
Police service for traffic accidents	122
Shanghai tourism hotline	962020
Flight inquiry	96990
Free hotline for railway tickets booking	95105105
Shanghai Call Center	962288
Post Service	11185
Shanghai Telecom	10000
China Mobile	10086
China Unicom	10010
Quality Complaint Service	12365
Consumers committee	12315
Time service	12117
Gas supply hotline	962777
Cable TV center	96877

## 7.4 Q&A

### What are the languages and dialects spoken in Shanghai ?

As residents in an international metropolis, Shanghainese speak both Mandarin (Putonghua) and Shanghai dialect. Moreover, many people, especially the young generation are learning English as a foreign language. They are willing to communicate with you in English if you need help. In the meantime, most people working in travel agencies and other service industries (e.g. taxi drivers, shop assistants, waiters and waitresses) can speak some Basic English.

### How is the public security situation in Shanghai ?

Shanghai may be one of the safest cities around the world. People in the city hardly ever worry about being robbed when they walk on the street. But, you should still pay attention to your wallet, briefcase or knapsack when you wander among people on main streets, shopping malls or markets in the city.

Walking at night is also safe, at least on the main streets of the city. Foreigners, especially women, won't get nervous when they return home at night. Up till now, people haven't got the news that foreign women insulted or hurt by criminals in the city. But you still need to avoid those unfamiliar places, such as small dark lanes, and the suburbs of the city.

In case of emergencies, please call 110 for police, 119 for fire emergency and 120 for ambulance.

### Is it safe to drink water directly from the tap?

No. You are encouraged to drink bottled water.

### Is tipping necessary when dining in Shanghai ?

Consumer taxes are included in price tags on goods, but some restaurants and bars may include a service charge of 10% to 15%. Tipping is not expected in most restaurants and hotels. But, tipping can be a way to show your satisfaction with the services.

### Where can foreign students buy books in foreign languages?

#### Are there any foreign channels on TV?

There are five foreign book stores in Shanghai Headquarter  
390 Fuzhou Road (福州路390号)  
Branches  
228 Huashan Road (华山路228号上海国际贵都大饭店办公楼)  
6 Zun Yi Nan Road (遵义南路6号虹桥友谊商城1楼)  
258 Mo Lin Road, near Shanghai Railway Station (秣陵路258号)  
554 Bi Yun Road, Pudong (碧云路554号)

For TV Channels, ICS is available in 5 million cable TV households in Shanghai, and reaches an even wider audience through its website: [www.ICShanghai.com](http://www.ICShanghai.com). It broadcasts 24 hours a day. The schedule includes 6 hours of first-run programs, more than 3 hours of which are locally produced. ICS is the only comprehensive TV Channel in China broadcasting in both English and Japanese (with Chinese subtitles). Programs include news and information, fashion and entertainment, language learning, talk shows and English-language movies.

Besides, CCTV News is the English-language 24-hour news channel of China Central Television, China's largest national TV network. It reports news and feature programs to global audience, with a special focus on China.

### **Is imported food served in supermarkets?**

Imported food is served in big local supermarkets and foreign supermarkets:

Ole' Food Hall, 1 Hong Qiao Road, Grand Gateway B1 (虹桥路1号港汇恒隆广场B1楼)

City Shop, 135 Xin Geng Road, (辛耕路135号永新坊B1楼08A)

City Shop, 160 Xin Hua Road, Shanghai Film Art Center B1 (新华路160号上海影城B1楼)

### **What are the driving habits in Shanghai?**

In China, cars turning right don't need to wait for a green light in most streets. Please be careful with the cars turning right.

### **Special tips for toilets in China**

We suggest that you bring your own tissues when you go to the restroom in China. If you go to public toilets, you can buy tissues at the entrances. But remember, not all toilets provide tissues, such as the ones in metro, in shopping malls, etc.

### **What if you lost your passport?**

First, you need to go to the Exit-Entry Administration Bureau of Shanghai Public Security Bureau (1500 Minsheng Rd.) and your consulate to obtain a new passport.

Second, come to the International Mobility Office to get a document. Then bring it to the Exit-Entry Administration Bureau of Shanghai Public Security Bureau to get your visa.



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International Students Center  
Shanghai Jiaotong University, 2014