

Kobe University Graduate School of International Cooperation Studies Rules

(Established on April 1, 2004)

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| Revised on | July 29, 2004 | March 31, 2005 |
| | February 17, 2006 | September 22, 2006 |
| | March 30, 2007 | January 21, 2008 |
| | March 31, 2008 | February 12, 2009 |
| | March 11, 2009 | March 29, 2011 |
| | September 27, 2011 | March 21, 2012 |
| | March 27, 2013 | March 26, 2014 |
| | June 9, 2014 | |

(Purpose)

Article 1 These rules stipulate necessary matters pertaining to the Kobe University Graduate School of International Cooperation Studies (hereinafter referred to as "the Graduate School") in accordance with the National University Corporation Kobe University General Provisions (established on April 1, 2004) and the Kobe University General Rules for Students (established April 1, 2004).

(Educational and Research Purposes of the Graduate School)

Article 1-2 The Graduate School aims to provide education and conduct research that emphasizes expertise, interdisciplinarity and practicality in order to cultivate outstanding graduates who can contribute to the advancement of the international community.

(Program)

Article 2 The program offered by the Graduate School shall be a graduate program.

2 The graduate program shall be divided into a two-year first stage program (hereinafter referred to as "first division" or "Master's Program") and a subsequent three-year program (hereinafter referred to as "Doctoral Program"), and the first division shall be treated as a master's program.

(Departments and Courses)

Article 3 The departments and courses established in the Graduate School are as listed in the following table.

| Departments | Courses |
|--|-------------------------------------|
| Department of Economic Development and Policy | Development Economics |
| | Development Policy |
| | Development Planning |
| | International Structural Adjustment |
| | Comparative Economic Development |
| | Regional Economics |
| | The Japanese Economy |
| Department of International Cooperation Policy Studies | International Cooperation Law |
| | Transnational Relations |
| | Political and Social Development |
| | International Comparative Law |
| | International Change |
| | Contemporary Politics |
| Department of Regional Cooperation Studies. | Development Administration |
| | Institution Building |
| | Urban Environment |
| | Health and Medical Services |
| | Education and Cooperation |

(Education and Research Goals of the Departments)

Article 3-2 The human resources development goals and other education and research goals of each department are respectively as follows:

(1) Department of Economic Development and Policy

The aim of the Master's Program is to systematically provide education and conduct research rooted in economics on development aid problems and to cultivate graduates who possess a diverse range of knowledge and skills and will engage in development economics. The aim of the Doctoral Program is to provide education and conduct research on policymaking for international cooperation centered on development economics and on the advancement of related theories, and to cultivate experts and educators with advanced research and practical skills.

(2) Department of International Cooperation Policy Studies

The aim of the Master's Program is to provide education and conduct research on multi-faceted international cooperation policies and theories based on international frameworks and the actual socio-political situation in developing countries and to cultivate graduates who will contribute to the advancement of the international community. The aim of the Doctoral Program is to provide education and conduct research on the theories and practical applications of the social sciences and to cultivate experts and educators with advanced research and practical skills.

(3) Department of Regional Cooperation Policy Studies

The aim of the Master's Program is to provide education and conduct research on the features of societies in developing countries and on the various areas of cooperation and to cultivate international graduates who will be involved in applied, practical policy science. The aim of the Doctoral Program is to provide education and conduct research on regional cooperation policies pertaining to a specific area of cooperation and to cultivate experts and educators with advanced research and practical skills.

(Special Course on Development Policy)

Article 4 A Special Course on Development Policy shall be established in the Graduate School.

Article 5: Deleted

(Dean of the Graduate School)

Article 6 The Graduate School shall have a dean.

2 The dean shall oversee matters pertaining to the Graduate School.

3 The dean shall be appointed for a duration of two years.

(Associate Deans)

Article 7 The Graduate School shall have an associate dean.

2 The associate dean shall assist the dean with his or her duties.

3 The associate dean shall be appointed for a duration of two years; however, the period of appointment for a person filling a vacancy shall be the remaining term of his or her predecessor.

4 The necessary matters concerning the selection of associate deans shall be stipulated separately.

(Heads of Departments)

Article 8 Each department shall have a head of department.

2 Heads of departments shall oversee matters pertaining to their respective departments.

3 Heads of departments shall be appointed for a duration of two years.

4 The necessary matters concerning the selection of heads of departments shall be stipulated separately.

(Master's Program Admission Eligibility)

Article 9 Persons who fall under any of the following items can enroll in the Master's Program of the Graduate School:

(1) Persons who have graduated from a Japanese university;

(2) Persons who have received a bachelor's degree pursuant to the provisions of Article 104, Paragraph 4 of the School Education Act (Act. No. 26 of 1947);

(3) Persons who have completed 16 years of school education abroad;

(4) Persons who have completed 16 years of school education of a school in a foreign country by taking correspondence courses provided by such foreign school in Japan;

(5) Persons who have completed a program at an educational institution in Japan that is part of the school education system of a foreign country and has university programs of that foreign country, and that is separately designated by the Minister of Education, Culture, Sports, Science and Technology (limited to persons who have completed 16 years of school education of the foreign country);

(6) Persons who have completed a specialized program at a special training college in Japan separately designated by the Minister of Education, Culture, Sports, Science and Technology after the date determined by the Minister (limited to programs of at least four years that satisfy other standards determined by the Minister of Education, Culture, Sports, Science and Technology);

(7) Persons designated by the Minister of Education, Culture, Sports, Science and Technology (in accordance with Ministry of Education Notification No. 5 (1953));

(8) Persons who are 22 years or older and are deemed to have scholastic ability that is at least equivalent to a university graduate, based on the results of an individual entrance qualification examination administered by the Graduate School of International Cooperation Studies Faculty Council (hereinafter referred to as "Faculty Council").

(Doctoral Program Admission Eligibility)

Article 10 Persons who fall under any of the following items can enroll in the Doctoral Program of the Graduate School:

(1) Persons who have obtained a master's or professional degree;

(2) Persons on whom a degree equivalent to a master's or a professional degree has been conferred in a foreign country;

(3) Persons who have completed correspondence courses provided in Japan by a foreign school and on whom a degree equivalent to a master's or a professional degree was conferred;

(4) Persons who have completed a program at an educational institution in Japan that is part of the school education system of a foreign country and has graduate school courses of that foreign country, and that is separately designated by the Minister of Education, Culture, Sports, Science and Technology, and on whom a degree equivalent to a master's or a professional degree was conferred;

(5) Persons who have completed a graduate program at United Nations University, which is the university founded based on a United Nations General Assembly resolution dated December 11, 1972 as stipulated in Article 1, Paragraph 2 of the Act on Special Measures Incidental to Enforcement of the Agreement between the United Nations and Japan regarding the Headquarters of the United Nations University (Act No. 72 of 1976), resulting in the conferral of a degree equivalent to a master's degree;

(6) Persons who, having completed an educational program at a foreign school, a designated academic institution as described in Item 4 above or United Nations University, have passed an examination or screening equivalent to those set forth in Article 16-2 of the Standards for the Establishment of Graduate Schools (Ministry of Education Ordinance No. 28 of 1974) and have been recognized as having scholastic ability that is at least equivalent to that of someone with a master's degree;

(7) Persons designated by the Minister of Education, Culture, Sports, Science and Technology (in accordance with Ministry of Education Notification No. 118 (1989));

(8) Persons who are 24 years old and are deemed to have scholastic ability that is at least equivalent to someone with a master's degree or professional degree based on the results of an individual entrance qualification examination administered by the Faculty Council.

(Advancement)

Article 11 Persons who wish to advance to the Doctoral Program after having completed a master's program, the Master's Program or a professional degree program at the graduate schools of Kobe University may be permitted to do so if found to be eligible following a screening.

(Readmission)

Article 11-2 When a student who withdrew or was removed from the Graduate School submits a request for readmission, he or she may be permitted by the dean to reenter the Graduate School after deliberation by the Faculty Council.

2 Necessary matters concerning readmission shall be stipulated separately.

(Screening Methods etc.)

Article 12 Screening methods and procedures for applicants shall be stipulated by the Faculty Council.

(Standard Period of Enrollment)

Article 13 The standard period of enrollment shall be two years for the Master's Program and three years for the Doctoral Program.

(Maximum Period of Enrollment)

Article 14 Student may not be enrolled for more than four years for the Master's Program and for more than six years for the Doctoral Program.

(Methods of Instruction etc.)

Article 15 Education in the Graduate School shall consist of lectures by subject and supervised research for a dissertation (hereinafter referred to as "research supervision").

2 Education may be provided according to appropriate methods, including offering lectures and research supervision at night or at other specified times or time periods, if deemed especially necessary for educational purposes by the Graduate School.

(Subjects etc.)

Article 16 The subjects offered by the Graduate School and the number of credits awarded for each subject are as listed in Appended Tables 1 and 2.

2 In addition to those subjects stipulated in the preceding paragraph, subjects may be established on a temporary basis. Those temporary subjects and the number of credits awarded to them will be stipulated at the time of their establishment.

(Credit Calculation Standards)

Article 17 Credits for each subject shall be calculated according to the following standards:

(1) For lectures and seminars, one credit shall be granted for 15 hours of class; and

(2) For practical training etc., one credit shall be granted for 30 hours of class.

(Supervisors)

Article 18 Faculty members in charge of research supervision (hereinafter referred to as "supervisors") shall be stipulated by the Faculty Council.

(Assistant Supervisors)

Article 19 Assistant supervisors may be appointed for each student who has passed the eligibility screening set forth in Article 29.

2 Assistant supervisors shall assist the supervisor.

(Study Plans)

Article 20 Upon enrollment, students must submit a study plan to the dean by the designated date and receive his or her permission, after receiving approval from their supervisors.

(Enrollment in Subjects)

Article 21 Students must register the subjects they wish to take (including subjects in other courses) with the dean by the designated date.

2 When students wish to take subjects offered by another graduate school or major subjects (excluding major foundation subjects; the same shall apply hereinafter.) offered by a faculty within the University, they must receive permission from the dean of said graduate school or faculty after receiving approval from their supervisors and the dean of the Graduate School.

3 Regarding credits earned for subjects taken from another course or at another graduate school pursuant to the provisions of the preceding two paragraphs, up to 12 credits may be approved as credits as stipulated in Article 31 after deliberation by the Faculty Council.

(Enrollment in Subjects at Another Graduate School Outside the University)

Article 22 Students may take subjects at a graduate school of another university (including foreign universities. Hereinafter the same shall apply.) with whom the Graduate School has signed a cooperative agreement after receiving the approval of the Faculty Council.

2 Notwithstanding the provisions of the preceding paragraph, when unavoidable circumstances arise, students may take subjects at a graduate school of a foreign university with whom the Graduate School has not signed any cooperative agreement after receiving the approval of the Faculty Council.

3 Regarding credits earned for subjects pursuant to the provisions of the preceding two paragraphs, up to eight credits (or 10 credits for those credits earned at a graduate school of a foreign university pursuant to a double degree program) may be approved as credits stipulated in Article 31 after deliberation by the Faculty Council.

(Handling of Credits Earned for Subjects Taken at Foreign Graduate Schools while on Leave of Absence)

Article 22-2 Credits they earned by a student for subjects taken at a graduate school of a foreign university with whom the Graduate School has signed a cooperative agreement while on leave of absence under the approval of the Faculty Council may be treated as credits earned at the Graduate School.

2 Notwithstanding the provisions of the preceding paragraph, when unavoidable circumstances arise, credits earned by a student for subjects taken at a graduate school of a foreign university with whom the Graduate School has not signed any cooperative

agreement while on leave of absence may be treated as credits earned at the Graduate School after receiving the approval of the Faculty Council.

3 Out of those credits that can be treated as earned at the Graduate School pursuant to the provisions of the preceding two paragraphs, up to eight credits (or 10 credits for those credits earned at a graduate school of a foreign university pursuant to a double degree program) in total with those credits approved as earned at the Graduate School pursuant to Paragraph 3 of the preceding article may be approved as credits as stipulated in Article 31.

(Approval of Credits Acquired Prior to Admission)

Article 23 In accordance with the stipulations in Article 75 of the General Rules for Students, the approval of credits earned prior to admission shall be determined after deliberation by the Faculty Council.

2 Persons who wish to have previously earned credits approved must submit the necessary documents to the dean by the designated date.

3 Regarding the approval of credits pursuant to the provisions of Paragraph 1, out of those credits earned outside of the University, excluding cases of transfer and readmission, no more than 10 credits may be approved as credits as stipulated in Article 31 after deliberation by the Faculty Council.

(Restrictions on the Approval of Subjects)

Article 23-2 Notwithstanding the provisions of Articles 21 through 23, out of those credits that can be approved pursuant to the stipulations of Article 21, Paragraph 3, Article 22, Paragraph 3, Article 22-2, Paragraph 3 and Paragraph 3 of the preceding article, only up to 12 credits in total are allowed to be approved.

(Research Supervision at Other Graduate Schools Within and Outside of the University)

Article 24 With approval of the Faculty Council, a student may be permitted to receive research supervision at another graduate school within the Kobe University or a graduate school or research institution at another university (including a foreign research institution) with whom the Graduate School has signed a cooperative agreement. In such cases, the period for which they can receive said research supervision shall not exceed one year.

(Study Abroad)

Article 25 In accordance with the stipulations in Articles 23 and 24, students must obtain permission from the dean when they wish to study abroad at a foreign graduate school or research institution.

2 The period of study abroad set forth in the preceding paragraph will be included in the standard period of enrollment stipulated in Article 13.

(Leave of Absence)

Article 26 The period of a leave of absence shall be set at no more than one year; however, the dean may allow an extension of the period of leave of absence of up to one year if special circumstances are deemed to exist. The same shall apply to students who would like another extension upon the conclusion of said period of extension.

2 The cumulative leave of absence period may not exceed two years for Master's Program students or three years for Doctoral Program students.

3 The period of a leave of absence shall not be included in the period of study.

Article 27: Deleted

(Awarding of Credits)

Article 28 A prescribed number of credits shall be conferred on students who have completed a subject and passed the examinations.

2 Examinations shall consist of written examinations, oral examinations, or research reports, or some combination thereof.

(Doctoral Dissertation Submission Eligibility Screening)

Article 29 To assess the level of comprehension of fields related to the topic of doctoral dissertations, doctoral dissertation submission eligibility screenings will be held.

2 Students who fail to pass the eligibility screening stipulated in the preceding paragraph cannot submit a doctoral dissertation.

(Dissertation Screenings and Final Examinations)

Article 30 Dissertation screenings and final examinations shall be governed by the Kobe University Degree Regulations (established on April 1, 2004) and the Graduate School of International Cooperation Studies Bylaws to the Kobe University Degree Regulations (established on April 1, 2004).

(Criteria for Academic Evaluation)

Article 30-2 The criteria for evaluating academic performance set forth in Article 73-2 of the General Rules for Students shall be stipulated separately.

(Completion of the Master's Program)

Article 31 Students who have remained enrolled in the Master's Program for at least two years, who have earned at least 30 credits pursuant to the provisions of Appended Table 1, and who have passed the screening of the master's thesis or the results of research on a specified project and final examination having received the necessary research supervision shall be deemed to have completed the program; However, a student who has demonstrated excellence in their academic work may be permitted to graduate after one year of study in the Master's Program.

(Completion of the Doctoral Program)

Article 32 Students who have remained enrolled in the Doctoral Program for at least three years upon the completion of the Master's Program or a master's program, who have earned at least 14 credits pursuant to the provisions of Appended Table 2, and who have passed the doctoral dissertation screening and final examination having received the necessary research supervision shall be deemed to have completed the program. However, a student who has achieved exemplary research results may be permitted to graduate after one year of study in the Doctoral Program (or a total of three years for a student who has completed the Master's Program, a master's program or professional degree program within two years).

(Long-Term Enrollment)

Article 32 Students who wish to complete their studies in a planned manner over a specific period of time that exceeds the standard period of enrollment due to working or other circumstances, may undertake said planned enrollment (hereinafter referred to as "long-term enrollment") after obtaining permission from the dean.

2 Necessary matters concerning long-term enrollment shall be stipulated separately.

(Conferral of Degrees)

Article 33 Master's degrees or doctoral degrees will be conferred on persons who have completed respective programs.

2 When conferring the degrees listed in the preceding paragraph, the title of the field of study will be indicated as listed below:

Master's degrees:

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|--|--|
| Department of Economic Development and Policy: | Master of International Studies or Master of Economics |
| Department of International Cooperation Policy Studies: Political Science | Master of International Studies, Master of Laws or Master of |
| Department of Regional Cooperation Studies: Economics | Master of International Studies, Master of Laws or Master of |

Doctoral degrees:

| | |
|--|---|
| Department of Economic Development and Policy: | Doctor of Philosophy or Doctor of Economics |
| Department of International Cooperation Policy Studies: Science | Doctor of Philosophy, Doctor of Laws or Master of Political |
| Department of Regional Cooperation Studies: Economics | Doctor of Philosophy, Doctor of Laws or Doctor of |

(Special Auditors)

Article 34 Students from a graduate school at another university with whom the Graduate School has signed a cooperative agreement who wish to apply to the Graduate School as special auditors shall submit their requests to the dean via their graduate schools as provided for separately.

2 The intake period for a special auditor shall be the beginning of the semester in which the subject he or she wishes to take is being offered, and the period of auditorship shall be the period for which said subject is offered.

(Special Research Students)

Article 35 Students from a graduate school at another university with whom the Graduate School has signed a cooperative agreement who wish to apply to the Graduate School as special research students shall submit their requests to the dean via their graduate schools as provided for separately.

2 Necessary matters concerning special research students shall be stipulated separately.

(Research Students)

Article 36 Persons who wish to research a specific topic in the Graduate School may be permitted to enroll as research students after deliberation by the Faculty Council.

2 Research students shall conduct research under the supervision of a Graduate School faculty member.

3 Necessary matters concerning research students shall be stipulated separately.

(Acquisition of Qualifications for Obtaining a Teacher's License)

Article 37 Persons who wish to acquire the qualifications for obtaining a teacher's license must earn the prescribed credits stipulated in the School Teacher's License Act (Act No. 147 of 1949) and the Ordinance for Enforcement of the School Teacher's License Act (Ministry of Education Ordinance No. 26 of 1954).

2 The types and subject areas of teacher's license for which qualifications can be obtained in the Graduate School are as listed in Appended Table 3.

(Miscellaneous Provisions)

Article 38 In addition to the stipulations in these rules, the Faculty Council shall stipulate any necessary matters concerning the implementation of these Rules.

Supplementary Provisions

1 These rules come into effect on April 1, 2004.

2 With regard to persons enrolled upon enforcement of these rules, notwithstanding the revised provisions of the Kobe University Graduate School of International Cooperation Studies Rules (hereinafter referred to as "the new rules"), the Kobe University Graduate School of International Cooperation Studies Rules in force prior to their abolishment pursuant to the provisions of Article 2 of the Regulations on the Abolishment of the Kobe University General Provisions etc. (established on April 1, 2004) (hereinafter referred to as "the old rules") shall remain in effect.

3 When the necessity arises to allow persons set forth in the preceding paragraph to enroll in revised subjects, the handling thereof shall be stipulated by the Faculty Council.

Supplementary Provisions (July 29, 2004)

1 These rules come into effect on October 1, 2004.

2 With regard to persons enrolled upon enforcement of these rules, the previous rules shall remain applicable.

Supplementary Provisions (March 31, 2005)

1 These rules come into effect on April 1, 2005.

2 With regard to persons enrolled upon enforcement of these rules, the previous rules shall remain applicable.

3 When the necessity arises to allow persons set forth in the preceding paragraph to enroll in revised subjects, the handling thereof shall be stipulated by the Faculty Council.

Supplementary Provisions (February 17, 2006)

1 These rules come into effect on April 1, 2006, but the stipulations in the revised Article 10, Paragraph 1, Item 2 shall apply from October 1, 2005, and the stipulations in the revised Item 6 of the same Paragraph of the same Article shall apply from December 1, 2005.

2 With regard to persons enrolled upon enforcement of these rules, the previous rules shall remain applicable.

3 When the necessity arises to allow persons set forth in the preceding paragraph to enroll in revised subjects, the handling thereof shall be stipulated by the Faculty Council.

Supplementary Provisions (September 22, 2006)

1 These rules come into effect on October 1, 2006.

2 With regard to persons enrolled upon enforcement of these rules, the previous rules shall remain applicable.

Supplementary Provisions (March 30, 2007)

1 These rules come into effect on April 1, 2007.

- 2 With regard to persons enrolled upon enforcement of these rules, the previous rules shall remain applicable.
- 3 When the necessity arises to allow persons set forth in the preceding paragraph to enroll in revised subjects, the handling thereof shall be stipulated by the Faculty Council.

Supplementary Provisions (January 21, 2008)

These rules come into effect on March 31, 2008, but the stipulations in the revised Article 9, Paragraph 1, Item 2 shall apply from December 26, 2007.

Supplementary Provisions (March 31, 2008)

- 1 These rules come into effect on April 1, 2008.
- 2 With regard to persons enrolled upon enforcement of these rules, the previous rules shall remain applicable.
- 3 When the necessity arises to allow persons set forth in the preceding paragraph to enroll in revised subjects, the handling thereof shall be stipulated by the Faculty Council.

Supplementary Provisions (February 12, 2009)

These rules come into effect on February 16, 2009.

Supplementary Provisions (March 11, 2009)

- 1 These rules come into effect on April 1, 2009.
- 2 With regard to persons enrolled upon enforcement of these rules, the previous rules shall remain applicable.
- 3 When the necessity arises to allow persons set forth in the preceding paragraph to enroll in revised subjects, the handling thereof shall be stipulated by the Faculty Council.

Supplementary Provisions (March 29, 2011)

- 1 These rules come into effect on April 1, 2011.
- 2 With regard to persons enrolled upon enforcement of these rules, the rules in force then shall remain applicable, regardless of the revised provisions of Appended Table 1.

Supplementary Provisions (September 27, 2011)

- 1 These rules come into effect on April 1, 2012.
- 2 With regard to persons enrolled upon enforcement of these rules, the previous rules shall remain applicable.

Supplementary Provisions (March 21, 2012)

These rules come into effect on April 1, 2012.

Supplementary Provisions (March 27, 2013)

These rules come into effect on April 1, 2013.

Supplementary Provisions (March 26, 2014)

These rules come into effect on April 1, 2014.

Supplementary Provisions (June 9, 2014)

These rules come into effect on June 9, 2014, but the stipulations in the revised Kobe University Graduate School of International Cooperation Studies Rules shall apply from April 1, 2014.