

Application form for Certificate of Eligibility for Status of Residence (CESR)

在留資格認定証明書交付申請フォーム

Please check and read this document carefully and also refer to "NOTE" in blue.

This is the system to enter a CESR application form.

これは在留資格認定証明書（CESR）の申請書を作成するためのシステムです。

Please enter the required items in English or Japanese and click "Confirm".

英語または日本語で必要事項を入力して、確認ボタンを押してください。

Note : In case of to be found that you have misrepresented the facts in an application, you will be unfavorably treated in the process.

注：申請書に事実と反する記載をしたことが判明した場合には、不利益な扱いを受けることがあります。

Fill in all required items with *

*は入力必須項目

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Nationality/ Region

1.国籍・地域

Nationality/ Region
国籍・地域 *

CANADIAN

Date of birth

2.生年月日

Date of birth
生年月日 *

2004 Year 12 Month 1 Day

Name

3.氏名

Please enter your name with upper letter in the order of Family name, Given name in the same alphabetic characters as shown on your passport. DO NOT use special alphabet like ù, â, ë and so on.

パスポートに記載されているとおり、姓→名の順番に、英字（大文字）で名前を入力してください。ù, â, ëなどの特殊なアルファベットは使わないでください。

Even though you hold a passport issued by China, Hong Kong or Taiwan, please enter your name in alphabetic characters only.

中国、香港、台湾 のパスポートの方も、英字で名前を入力してください。

Example/例：KOBÉ TARO

Name
氏名 *

KOBÉ TARO

NOTE:
Please enter all UPPER LETTER in English.
Do NOT use special characters.

Gender
4.性別

Gender
性別 *

- ☒ Male/男
☐ Female/女

Place of birth
5.出生地

Please enter the Country, State (Province) and City where you were born.

出生地の国、省/州/県/市を入力してください。

Example/例 : China, Fujian Province, Fuzhou city

U.S.A., Massachusetts, Boston

NOTE:
Please make sure to enter the country, state (province), and city.

Place of birth
出生地 *

Canada, Ontario, Toronto

Marital status
6.配偶者の有無

Marital status
配偶者の有無 *

- ☐ Married/有
☒ Single/無

Occupation
7.職業

Please enter your current job status, not your prospective status at Kobe University

現在の職業を記載してください。神戸大学受入後の身分は入力しないでください。

Please enter "unemployed" if there is a period after graduation before you enroll in Kobe University.

Example : Graduated in June, 2023 and enrolled in Kobe University in October, 2023

大学卒業後、神戸大学入学までに期間がある場合は「無職」と入力してください。

例 : 2023年6月卒業、2023年10月神戸大学入学

Occupation
職業 *

Student

NOTE:
Please enter "Student" since you are an exchange student.

Home town/ city
8.本国における居住地

Please make sure to enter your residential country, state(province), city of your current address.

現在住んでいる場所の国、州（県）、都市名を記入してください。

Home town/ city
本国における居住地 *

Canada, B.C., Vancouver

NOTE:
Please make sure to enter the country, state (province), and city. If your city does not belong to any state (province), you can leave this field blank.

The e-mail address to receive CESR.
在留資格認定証明書送付メールアドレス *

Same

NOTE:
Please enter "Same".
Your CoE will be sent to the email address provided in the application form for the inter-university exchange program.

Passport
9.旅券

If you are currently applying for a passport, please enter "pending".
パスポートを現在申請中の場合、「pending」と入力してください。

Number

(1)旅券番号 *

XX0000000

NOTE:

If your passport is due to expire during the exchange period, it is highly recommended that you renew it prior to your application of VISA. If you are currently applying for it, please enter "Pending".

Date of expiration

(2)旅券有効期限

2033 年 1 月 1 日

Expected date of your entry into Japan

10.入国予定年月日

Expected date of your entry into Japan

入国予定年月日 *

2025 年 9 月 27 日

NOTE:

Do NOT purchase a flight ticket before you receive the Acceptance Letter!! We recommend arriving in late September. If you are not sure of your arrival date, you may enter a tentative date, but it should not be earlier than two weeks before the semester starts (October 1st). The processing time for the Certificate of Eligibility (CoE) was longer for Spring 2025, and therefore, the issuance of the CoE could also be delayed for Fall 2025.

Port of entry

11.上陸予定港

Please enter the name of the airport or port name where you are planning to enter Japan.

入国する際の日本の予定空港、港の名前を入力してください。

Example/例 : Kansai International Airport

Port of entry

上陸予定港 *

Kansai International Airport

NOTE:

You must provide the name of the airport in Japan where you will arrive on an international flight. This port could be changed later.

== Major International Airport in Japan ==

<Osaka>

- Kansai International Airport

<Tokyo>

- Tokyo International Airport (This is HANEDA)

- Narita International Airport (This is NARITA)

Intended length of stay

12.滞在予定期間

Please enter the period for which you have been accepted to Kobe University.

Example : 6 months / 1 year / 2 years / 3 years

神戸大学での在籍予定期間を入力してください。例 : 6か月/1年間/2年間/3年間

Intended length of stay

滞在予定期間 *

6 months or 1 year

NOTE:

- Please enter "6 months" for exchange students staying for 1 semester.

- Please enter "1 year" for exchange students staying for 2 semesters.

Accompanying persons, if any

13.同伴者の有無

Accompanying persons, if any

同伴者の有無 *

☐ Yes/有

☒ No/無

NOTE:

"Accompanying persons" does NOT mean persons who enter to Japan at the same time. For example, students from the same home university who come to Japan with you, or families who travel to Japan with you before the exchange program, are not considered "Accompanying Persons".

Intended place to apply for visa

14.査証申請予定地

Please enter the city name where you intend to apply for a visa. The city must have a Japanese embassy or consulate.

Please refer to the website below.

査証申請をする日本大使館または総領事館のある市の名前を入力してください。

下記のウェブサイト参照してください。

https://www.mofa.go.jp/about/emb_cons/mofaserv.html

Intended place to apply for visa
査証申請予定地 *

Vancouver, B.C., Canada

Past entry into / stay in Japan

15. 日本への過去の出入国歴

Have you ever visited or lived in Japan?
これまでに日本に来たことがありますか？

Past entry into / stay in Japan
日本への過去の出入国歴 *

- ☒ Yes/有
☐ No/無

If above answer is "yes", please enter details below.
上記で『有』を選択した場合は以下に詳細を入力してください。

time(s)
回数

1 回

The latest entry from(start)
直近の出入国歴開始

2023 年 3 月 27 日

The latest entry to(end)
直近の出入国歴終了

2023 年 4 月 5 日

Past history of applying for a certificate of eligibility

16. 過去の在留資格認定証明書交付申請履歴

Have you ever applied for a visa certificate so far?
これまでに在留資格認定証明書を申請したことがありますか？

Past history of applying for a
certificate of eligibility
過去の在留資格認定証明書交付申
請履歴 *

- ☒ Yes/有
☐ No/無

NOTE:
Question16 is whether you had applied for CoE before, NOT VISA.
If you choose "Yes" here, do NOT forget to answer the following two questions.

If above answer is "yes".
上記で『有』を選択した場合

time(s)
回数

1 回

Of these the number of time of non-issuance.
上記のうち不交付となった回数

time(s)
回数

0 回

NOTE:
Please still indicate this by entering "0 (zero)
if there are no records of "non-issuance".

Criminal record (in Japan/ overseas)

17. 犯罪を理由とする処分を受けたことの有無（日本国外におけるものを含む。）

※交通違反等による処分を含む。

Criminal record (in Japan/ overseas)
犯罪を理由とする処分を受けたことの有無（日本国外におけるものを含む。）※交通違反等による処分を含む。 *

- ☐ Yes/有
☒ No/無

If above answer is "yes", please enter details below.
上記で『有』を選択した場合は以下に詳細を入力してください。

Details
具体的内容

Departure by deportation/ departure order
18.退去強制又は出国命令による出国の有無

Have you ever departed Japan by deportation or departure order?
退去強制または出国命令により日本から出国したことがありますか？

Departure by deportation/ departure order
退去強制又は出国命令による出国の有無 *

- ☐ Yes/有
☒ No/無

If above answer is "yes", please enter details below.
上記で『有』を選択した場合は以下に詳細を入力してください。

time(s)
回数

回

The latest departure by deportation
直近の送還歴

YearMonthDay
年 月 日

Family or co-residents in Japan
19.既に日本に滞在する家族及び同居者の有無

Do you have any family members (Father, Mother, Spouse, Son, Daughter, Brother, Sister, or others) or co-residents living in Japan?
日本に住んでいる家族（父、母、配偶者、息子、娘、兄弟、姉妹他）や同居する方がいますか？

Family or co-residents in Japan
既に日本に滞在する家族及び同居者の有無 *

- ☐ Yes/有
☒ No/無

If above answer is "yes", please enter details below.
上記で『有』を選択した場合は以下に詳細を入力してください。

First person
1人目

Relationship
続柄

Name
氏名

Date of birth
生年月日

YearMonthDay
年 月 日

Nationality/ Region
国籍・地域

Intended to reside with applicant or
not
同居予定の有無

- ☐ Yes/有
☐ No/無

Place of employment/ school
勤務先名称・通学先名称

Residence card number/ Special
Permanent Resident Certificate
number
在留カード番号・特別永住者証明
書番号

Second person
2人目

Relationship
続柄

Name
氏名

Date of birth
生年月日

	Year 年		Month 月		Day 日
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Nationality/ Region
国籍・地域

Intended to reside with applicant or
not
同居予定の有無

- ☐ Yes/有
☐ No/無

Place of employment/ school
勤務先名称・通学先名称

Residence card number/ Special
Permanent Resident Certificate
number
在留カード番号・特別永住者証明
書番号

Third person
3人目

Relationship
続柄

Name
氏名

Date of birth
生年月日

	Year 年		Month 月		Day 日
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Nationality/ Region
国籍・地域

Intended to reside with applicant or
not
同居予定の有無

- ☐ Yes/有
☐ No/無

Place of employment/ school
勤務先名称・通学先名称

Residence card number/ Special
Permanent Resident Certificate
number
在留カード番号・特別永住者証明
書番号

Fourth person
4人目

Relationship
続柄

Name
氏名

Date of birth
生年月日

	Year 年		Month 月		Day 日
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Nationality/ Region
国籍・地域

Intended to reside with applicant or
not
同居予定の有無

- ☐ Yes/有
☐ No/無

Place of employment/ school
勤務先名称・通学先名称

Residence card number/ Special
Permanent Resident Certificate
number
在留カード番号・特別永住者証明
書番号

If there is not enough space in the given columns to write in all of your family in Japan, fill in and upload a separate sheet.
記載欄が不足する場合は別紙に記入してアップロードしてください。

The attached file concerning family in
Japan
在日親族別紙添付ファイル

ファイルの選択 ファイルが選択されていません

Total period of education prior to entering Kobe University (from elementary school to the last institution of education)
20.神戸大学に入る前までの修学年数（小学校～最終学歴）

Total period of education prior to
entering Kobe University (from
elementary school to the last
institution of education)
神戸大学に入る前までの修学年数
（小学校～最終学歴） *

13^{Years} 年

<Example>

If you are a 2nd year student of undergraduate, please add up below;
- The period of Elementary school: 6 years
- The period of (junior) high school: 6 years
- The period of University: 1 year
Therefore 6+6+1= 13 years

※ You do not need to include the years of kindergarten or nursery school.

Education (last school or institution) or present school
21.最終学歴（又は在学中の学校）

Present Academic Status
現在の在籍状況 *

- ☐ Graduated/卒業
☒ In school/在学中
☐ Temporary absence/休学中
☐ Withdrawal/中退

NOTE:
Exchange students must choose "In school".

Your status at the school
the school
在籍区分 *

- ☐ Doctor/大学院（博士）
☐ Master/大学院（修士）
☒ Bachelor/大学
☐ Junior college/短期大学
☐ College of technology/専門学校
☐ Senior high school/高等学校
☐ Junior high school/中学校
☐ Elementary school/小学校
☐ Others/その他

NOTE:
Please choose one which corresponds to your present degree.
(Either Bachelor, Master, or Doctor)

Name of the school
学校名 *

ABC University

NOTE:
Please enter your home university in English. Please use
regular alphabets, as it may cause garbled text.

Date of graduation or expected
graduation
卒業又は卒業見込み年月 *

2027^{Year} 年 3^{Month} 月

NOTE:
Please enter the date of expected graduation from your home
university. The date must be the same as the one provided in
the application form.

Method of support to pay for expenses while studying at Kobe University (Please enter living expenses, tuition and rent)*
multiple answers possible

22.神戸大学在籍中の経費支弁方法等（生活費、学費及び家賃について記入してください。）※複数選択可

Method of support and an amount of support per month (average)

(1)支弁方法及び月平均支弁額※複数選択可

More than 100,000 yen per month is required.

月額100,000円以上必要 *

☒ Self/本人負担

40,000 Yen
円

☒ Supporter living outside of Japan/在外経費支弁者負担

60,000 Yen
円

☐ Supporter in Japan/在日経費支弁者負担

Yen
円

☐ Scholarship/奨学金

Yen
円

☐ Others/その他

Yen
円

NOTE:

The amount must be over JPY 100,000 per month. (Please enter an approximate amount, such as 100,000 yen, not 100,560 yen, etc.) Proofs of financial support should be in English. Please carefully review the Information Sheet and the Application Guide for more details.

Financial supporter (Please enter the following items when your answer to the question 22(1) is a supporter living outside of or in Japan.) (If there is more than one, give information for all of the supporters)*another paper may be attached, which does not have to use a prescribed format.

(2)経費支弁者（上記(1)で在外経費支弁者負担又は在日経費支弁者負担を選択した場合に記入）（複数人いる場合は全てについて記入してください。）※任意様式の別紙可

Name
氏名

KOBE HANAKO

Address
住所

Please input an full address of your financial supporter above.

NOTE:

Please fill out all addresses without omitting the country, state (province), ZIP code, etc.

Telephone No.
電話番号

+1-000 000 0000

Occupation (place of employment)
職業（勤務先の名称）

Engineer (ABC Ltd.)

NOTE:

Both the occupation and the place of employment (name of company) are necessary.

In case of self-employment or retired, please enter as follows;
- for the self-employed: "Self-employed (name of company)"
- for retirees: "Occupation (retired)".

Phone number at work
勤務先電話番号

+1-111 111 1111

Annual income (place of employment)
年収

5,000,000 Yen
円

NOTE:

Since the exchange rate may fluctuate, it is acceptable to enter an approximate amount. For example, if your financial supporter's actual annual income based on the exchange rate is 5,053,260 yen, you may enter 5,050,000 yen.

The attached file concerning the
supporter
経費支弁者別紙添付ファイル

ファイルの選択

ファイルが選択されていません

Relationship with the applicant (Check one of the followings when your answer to the question 22(1) is supporter living outside of or in Japan)* multiple answers possible

(3)申請人との関係（上記(1)で在外経費支弁者負担又は在日経費支弁者負担を選択した場合に記入）※複数選択可

Relationship with the applicant
申請人との関係

- ☐ Husband/夫
- ☐ Wife/妻
- ☐ Father/父
- ☒ Mother/母
- ☐ Grandfather/祖父
- ☐ Grandmother/祖母
- ☐ Foster father/養父
- ☐ Foster mother/養母
- ☐ Brother/Sister/兄弟姉妹
- ☐ Uncle/ Aunt/叔父（伯父）・叔母（伯母）
- ☐ Educational institution/受入教育機関
- ☐ Friend/ Acquaintance/友人・知人
- ☐ Relative of friend/ acquaintance/友人・知人の親族
- ☐ Business connection/ Personnel of local enterprise/取引関係者・現地企業等職員
- ☐ Relative of business connection/ personnel of local enterprise/取引関係者・現地企業等職員の親族
- ☐ Others/その他

Organization which provide scholarship (Check one of the following when the answer to the question 22(1) is scholarship)* multiple answers possible

(4)奨学金支給機関（上記(1)で奨学金を選択した場合に記入）※複数選択可

Organization which provide
scholarship
奨学金支給機関

- ☐ Foreign government/外国政府
- ☐ Japanese government/日本国政府
- ☐ Local government/地方公共団体
- ☐ Public interest incorporated association/Public interest incorporated foundation/公益社団法人又は公益財団法人

- ☐ Others/その他

Plans after graduation or completion of the program at Kobe University

23.神戸大学卒業後またはプログラム修了後の予定

Please select "Enter a school of higher education in Japan", if you would like to enter the Graduate School soon after completion of a Research Student period.

研究生が研究期間終了後、すぐに大学院に進学を希望する場合は、「日本での進学」を選択してください。

Plans after graduation or completion of
the program at Kobe University
神戸大学卒業後またはプログラム
修了後の予定 *

- ☒ Return to home country/帰国
- ☐ Enter a school of higher education in Japan/日本での進学
- ☐ Find work in Japan/日本での就職
- ☐ Others/その他

NOTE:
Exchange students must choose "Return to home country".

Digital Photo
顔写真 *

*It is preferable to submit high-quality digital photo data in formats such as "jpg" or "png". *The photo must meet all specifications which can be checked in the following website.

https://www.moj.go.jp/isa/applications/procedures/photo_info_00002.html

ファイルの選択 ファイルが選択されていません

NOTE:
The same photo as your passport should be **avoided**. Please make sure that the ID photo has no background. As this is an official document, please make sure that the photo meets all the required standards. It must be taken within 6 months. Also, it must **NOT** be photoshopped. Please refer to the URL below. Since this site is in Japanese, click a blue button at the left bottom corner and choose "English".

Passport
パスポート

Copy of Passport ID Page
*All letters on the ID page must be shown clearly.

ファイルの選択 ファイルが選択されていません

NOTE:
Please upload a clear copy of your passport and check the expiration date. If you do not currently have a valid passport, please upload a previous passport or an ID card.
Please note that we will submit your CoE application to the Immigration Bureau only after you provide us with your new passport.

Proof of financial support
経費支弁証明書類 *

ファイルの選択 ファイルが選択されていません

NOTE:
Please upload here the financial documents that prove the "Method of support to meet the expenses while studying at Kobe University." [Question 22] To check what kinds of documents are acceptable, please refer to the Application Guide.

Status
編集ステータス *

- ☒ Temporarily stored/一時保存
☐ Entered/入力済

確認/Confirm

NOTE:
Please choose "Temporarily stored" once you fill in the CoE Online application form. Please do not change the status to "Entered" unless we request it.