

○ Rules of the National University Corporation Kobe University

(Established on April 1, 2004)

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Chapter 1 General Provisions

(Purpose)

Article 1 The purpose of these Rules is to provide for the organization and operation of the National University Corporation Kobe University (hereinafter referred to as “University”), in addition to what is provided for in the National University Corporation Act (Act No. 112 of 2003; hereinafter referred to as “Act”).

(Location of Principal Office)

Article 2 The principal office of the University shall be located at 1-1, Rokkodai-cho, Nada-ku, Kobe-shi, Hyogo.

Chapter 2 Educational and Research Organizations, etc.

(Institutes)

Article 2-2 The University shall have the following institutes as organizations for planning and promoting specific material matters.

Institute of Promoting Academic Research Programs

Institute for Promotion of Higher Education

Institute for Promoting International Partnerships

Institute for Digital Bio Life Science Research Park

2 Each institute shall have a head of the institute who shall be appointed by the president from among executive vice presidents.

3 Necessary matters concerning the institutes shall be prescribed separately.

(Faculties)

Article 3 The University shall have the following faculties.

Faculty of Letters

Faculty of Global Human Sciences

Faculty of Law

Faculty of Economics

School of Business Administration

Faculty of Science

School of Medicine

Faculty of Engineering

Faculty of Agriculture

Faculty of Ocean Science and Technology

2 Each faculty shall have a dean who shall be appointed from among the professors of the faculty.

3 A faculty with multiple departments shall have heads of the departments who shall be appointed from among the professors of the departments.

4 Matters concerning the organization and operation of the faculties, as well as objectives related to human resources development and other educational and research objectives in the faculties, shall be prescribed separately.

(Graduate Schools)

Article 4 The University shall have the following graduate schools.

Graduate School of Humanities

Graduate School of Intercultural Studies

Graduate School of Human Development and Environment

Graduate School of Law

Graduate School of Economics

Graduate School of Business Administration

Graduate School of Science

Graduate School of Medicine

Graduate School of Health Sciences

Graduate School of Engineering

Graduate School of System Informatics  
Graduate School of Agricultural Science  
Graduate School of Maritime Sciences  
Graduate School of International Cooperation Studies  
Graduate School of Science, Technology and Innovation

- 2 Each graduate school shall have a dean who shall be appointed from among the professors of the graduate school.
- 3 The graduate schools set forth in the following items shall cooperate in implementation of educational and research activities for the faculties specified in those items.
  - (1) Graduate School of Humanities Faculty of Letters
  - (2) Graduate School of Intercultural Studies and Graduate School of Human Development and Environment Faculty of Global Human Sciences
  - (3) Graduate School of Law Faculty of Law
  - (4) Graduate School of Economics Faculty of Economics
  - (5) Graduate School of Business Administration School of Business Administration
  - (6) Graduate School of Science Faculty of Science
  - (7) Graduate School of Medicine and Graduate School of Health Sciences School of Medicine
  - (8) Graduate School of Engineering and Graduate School of System Informatics Faculty of Engineering
  - (9) Graduate School of Agricultural Science Faculty of Agriculture
  - (10) Graduate School of Maritime Sciences Faculty of Ocean Science and Technology
- 4 Matters concerning the organization and operation of the graduate schools, as well as objectives related to human resources development and other educational and research objectives in the graduate schools, shall be prescribed separately.

(Institute for Advanced Research)

Article 4-2 The University shall have an Institute for Advanced Research.

- 2 The Institute for Advanced Research shall have a director of the Institute for Advanced Research who shall be appointed by the president from among executive vice presidents.
- 3 Matters concerning the organization and operation of the Institute for Advanced Research shall be prescribed separately.

(Sea Training Course)

Article 5 The University shall have a Sea Training Course.

- 2 The Sea Training Course shall have a head of the Sea Training Course who shall be appointed from among the professors of the Graduate School of Maritime Sciences.
- 3 Matters concerning the organization and operation of the Sea Training Course shall be prescribed separately.

(Attached Research Institute)

Article 6 The University shall have the attached research institute set forth in Appended Table 1.

- 2 The attached research institute shall have a director who shall be appointed from among the professors of the research institute.
- 3 Matters concerning the organization and operation of the attached research institute shall be prescribed separately.

(Library)

Article 7 The University shall have a Library.

2 The Library shall have a head librarian who shall be appointed from among the professors of the University.

3 Matters concerning the organization and operation of the Library shall be prescribed separately.

(University Hospital of the School of Medicine)

Article 8 The School of Medicine shall have a University Hospital as its educational and research facilities.

2 The University Hospital shall have a hospital director who shall be appointed from among the professors of the Graduate School of Medicine, the professors of the Graduate School of Health Sciences, or the professors of the University Hospital.

3 In addition to what is provided for in the preceding paragraph, matters concerning the organization and operation of the University Hospital shall be prescribed separately.

(Attached Schools' Department)

Article 8-2 The University shall have an Attached Schools' Department.

2 The Attached Schools' Department shall have a director who shall be appointed from among the professors of the University.

3 Matters concerning the organization and operation of the Attached Schools' Department shall be prescribed separately.

(Attached Schools)

Article 8-3 In accordance with Article 4 of the Ordinance for Enforcement of the National University Corporation Act (Ordinance of the Ministry of Education, Culture, Sports, Science and Technology No. 57 of 2003), the University shall have the following kindergarten, elementary school, secondary school, and school for special needs education.

Kindergarten attached to Kobe University

Elementary School attached to Kobe University

Secondary School attached to Kobe University

School for Special Needs Education attached to Kobe University

2 Each of the schools referred to in the preceding paragraph (hereinafter referred to as "Attached Schools") shall have a principal (or a kindergarten principal for the kindergarten) who shall be appointed from among its teachers; provided, however, that the principal may be appointed from among its project staff members if necessary.

3 The principals of the Attached Schools shall engage in their duties under the supervision of the director of the Attached Schools' Department.

4 Each of the Attached Schools shall have a vice-principal (or a vice-kindergarten principal for the kindergarten).

5 Each of the Attached Schools (excluding the kindergarten and the school for special needs education) shall have a senior teacher.

6 In addition to what is provided for in the preceding paragraphs, necessary matters concerning the Attached Schools shall be prescribed separately.

(Core Organizations for Multidisciplinary Promotion of Research and Education)

Article 8-4 The University shall have the Core Organizations for Multidisciplinary Promotion of Research and Education set forth in Appended Table 2.

2 Deletion

3 Matters concerning the organization and operation of the Core Organizations for Multidisciplinary Promotion of Research and Education shall be prescribed separately.

(Facilities Attached to Graduate Schools, etc.)

Article 9 In addition to what is provided for in Article 8, paragraph 1, the University shall have the educational and research facilities attached to graduate schools, etc., set forth in Appended Table 3.

2 Each of the educational and research facilities attached to graduate schools, etc., shall have a head who shall be appointed from among the professors or associate professors of the relevant graduate school or research institute; provided, however, that the head of Kaijin Maru Training Ship may be appointed from among the lecturers (associate professors) of the relevant graduate school if necessary.

3 Matters concerning the organization and operation of the educational and research facilities attached to graduate schools, etc. shall be prescribed separately.

(Core Organizations for Cross-Campus Management and Support)

Article 10 The University shall have the Core Organizations for Cross-Campus Management and Support set forth in Appended Table 4.

2 Deletion

3 Matters concerning the organization and operation of the Core Organizations for Cross-Campus Management and Support shall be prescribed separately.

Article 11 Deletion

(Selection of Heads of Organizations, etc.)

Article 12 Necessary matters concerning selection, terms of office, etc., of the heads of the organizations provided for in Articles 3 to 4-2, 6 to 8-2, 8-4, and 10 shall be prescribed separately.

(Other Organizations)

Article 13 In addition to the Core Organizations for Cross-Campus Management and Support provided for in Article 10, the University may have other, separately specified, organizations.

2 Necessary matters concerning the organization referred to in the preceding paragraph shall be prescribed on a case-by-case basis.

(Joint Usage Educational Facilities)

Article 13-2 Those set forth in the Educational and Research Facilities column in Appended Table 5 shall be provided for use by other universities as Joint Usage Educational Facilities set forth in the Base column in the same table and based on Article 143-2, paragraph 2 of the Ordinance for Enforcement of the School Education Act (Ordinance of the Ministry of Education No. 11 of 1947).

(Joint Research Chairs, etc.)

Article 14 The University's faculties, departments in the faculties, and other organizations conducting education and research in the University may establish joint research chairs or endowed chairs (referred to as "joint research chairs, etc." in the following paragraph).

2 Necessary matters concerning the joint research chairs, etc., shall be prescribed separately.

(Joint Research Divisions, etc.)

Article 15 The attached research institute and other organizations conducting education and research in the University may establish joint research divisions or endowed research divisions (referred to as "joint research divisions, etc." in the following paragraph).

2 Necessary matters concerning the joint research divisions, etc., shall be prescribed separately.

Chapter 3 Officers, etc.

(Duties and Authority of the President)

Article 15-2 The president shall perform the duties provided for in Article 11, paragraph 1 of the Act and have the final decision-making authority regarding the execution of the University's operations.

(Term of Office of the President)

Article 16 The term of office of the president shall be specified in the National University Corporation Kobe University Rules on President Selection after deliberation by the President Selection and Inspection Meeting provided for in Article 20, paragraph 1.

(Executive Vice Presidents)

Article 17 The University shall have not more than nine executive vice presidents.

2 Each executive vice president shall serve a two-year term and may be reappointed; provided, however, that the term of office of an executive vice president must end on or before the last day of the term of office of the president who has appointed said executive vice president.

3 The president shall determine necessary matters concerning the executive vice presidents, including the division of duties among them and the method for their selection.

4 The executive vice presidents shall perform the president's duties on his or her behalf as determined by the president if the president is unable to attend to the duties, and shall perform the president's duties when the office is vacant.

(Vice President)

Article 17-2 The University shall have a vice president.

2 Necessary matters concerning the vice president shall be prescribed separately.

(Strategic Planning Office)

Article 17-3 The University shall have a Strategic Planning Office.

2 Necessary matters concerning the Strategic Planning Office shall be prescribed separately.

(Advisory Board)

Article 17-4 The University shall have an Advisory Board.

2 Necessary matters concerning the Advisory Board shall be prescribed separately.

(Enterprise Partnerships Division)

Article 17-5 The University shall have an Enterprise Partnerships Division.

2 Necessary matters concerning the Enterprise Partnerships Division shall be prescribed separately.

(Office for Promoting Regional Partnership)

Article 17-6 The University shall have an Office for Promoting Regional Partnership.

2 Necessary matters concerning the Office for Promoting Regional Partnership shall be prescribed separately.

(Information Infrastructure and Digital Transformation Initiatives Headquarters)

Article 17-7 The University shall have an Information Infrastructure and Digital Transformation Initiatives Headquarters.

2 Necessary matters concerning the Information Infrastructure and Digital Transformation Initiatives Headquarters shall be prescribed separately.

(Carbon Neutral Promotion Headquarters)

Article 17-8 The University shall have a Carbon Neutral Promotion Headquarters.

2 Necessary matters concerning the Carbon Neutral Promotion Headquarters shall be prescribed separately.

(Office for Promoting Well-being)

Article 17-9 The University shall have an Office for Promoting Well-being.

2 Necessary matters concerning the Office for Promoting Well-being shall be prescribed separately.

(Office)

Article 18 An office shall be established under the president.

2 Matters concerning the organization and operation of the office shall be prescribed separately.

(Selection of Heads of Organizations, etc.)

Article 18-2 Necessary matters concerning selection, terms of office, etc., of the heads of the organizations provided for in Articles 17-5 to 18 shall be prescribed separately.

## Chapter 4 Governing Structure of Kobe University

(Board of Directors)

Article 19 The University shall have a Board of Directors as a council comprising the president and the executive vice presidents provided for in Article 11, paragraph 3 of the Act.

2 Necessary matters concerning the operation of the Board of Directors shall be prescribed separately.

(President Selection and Inspection Meeting)

Article 20 The University shall have a President Selection and Inspection Meeting as a council comprising an equal number of members set forth in Article 12, paragraph 2, items (1) and (2) of the Act.

2 Necessary matters concerning the organization and operation of the President Selection and Inspection Meeting shall be prescribed separately.

(Management Council)

Article 21 The Management Council provided for in Article 20, paragraph 1 of the Act shall comprise not more than 21 members.

2 Necessary matters concerning the organization and operation of the Management Council shall be prescribed separately.

(Academic Council)

Article 22 The Academic Council provided for in Article 21, paragraph 1 of the Act shall comprise not more than 57 university senators.

2 Necessary matters concerning the organization and operation of the Academic Council shall be prescribed separately.

(Executive Meeting of President, Directors, and Deans)

Article 23 In order to assist the Board of Directors, the University shall have an Executive Meeting of President, Directors, and Deans.

2 Necessary matters concerning the organization and operation of the Executive Meeting of President, Directors, and Deans shall be prescribed separately.

(Faculty Council)

Article 24 Each of the following organizations of the University shall have a Faculty Council:

- (1) Faculties;
- (2) Graduate schools;
- (3) Attached research institute.

2 In addition to what is set forth in the preceding paragraph, a Faculty Council may be established in each of the following: institutes with full-time professors, the Institute for Advanced Research, the Core Organizations for Multidisciplinary Promotion of Research and Education, and the Core Organizations for Cross-Campus Management and Support.

3 Necessary matters concerning the organization and operation of the Faculty Council, including matters to be deliberated at the Faculty Council and procedures for meetings, shall be prescribed separately.

(Committees)

Article 25 The University shall have necessary committees as organizations to deliberate matters concerning education and research as well as management and operation.

2 Necessary matters concerning the committees shall be prescribed separately.

(Faculty Member Organizations)

Article 25-2 The University shall have disciplines and fundamental structures as organizations of university faculty members corresponding to the fields of education, research, and other operations.

2 The University shall have science areas, each comprising disciplines.

3 The University shall have a general fundamental area comprising fundamental structures.

4 Necessary matters concerning the organizations of university faculty members provided for in the preceding three paragraphs and their operation shall be governed by the Rules on Faculty Member Organizations of National University Corporation Kobe University.

(Organization of Policy and Research Officers)

Article 25-3 The University shall have a Policy and Research Support Department.

2 The Policy and Research Support Department shall have policy and research officers who are engaged in policy-related and specialized operations necessary for supporting the smooth implementation of education and research.

3 Necessary matters concerning the organization and operation of the Policy and Research Support Department shall be governed by the National University Corporation Kobe University Policy and Research Support Department Rules.

(Administrative Organizations)

Article 26 Necessary matters concerning the administrative organizations established in the University shall be governed by the National University Corporation Kobe University Administrative Organization Rules.

Chapter 5 Auditing Office

(Auditing Office)

Article 26-2 The University shall have an Auditing Office.

2 Necessary matters concerning the Auditing Office shall be governed by the National University Corporation Kobe University Auditing Office Rules.

Chapter 6 Internal Control Office

(Internal Control Office)

Article 26-3 The University shall have an Internal Control Office.

2 Necessary matters concerning the Internal Control Office shall be governed by the National University Corporation Kobe University Internal Control Office Rules.

Chapter 7 Operations

(Operations of the University)

Article 27 The University shall conduct the operations set forth in Article 22, paragraph 1 of the Act.

(Policy on Recognition of Graduation or Completion, etc.)

Article 27-2 The University shall establish the following policies based on the educational purposes of the University as well as its faculties and graduate schools:

- (1) Policy on the recognition of graduation or completion;
- (2) Policy on the organization and implementation of curricula;
- (3) Policy on the acceptance of entrants.

(Publication of the Status of Education, Research, etc.)

Article 28 The University shall make public the status of its education, research, organization, and operation, as well as the policies referred to in the preceding Article.

(Rules of Education)

Article 29 Matters concerning students' studies shall be governed by the Kobe University General Rules for Students.

## Chapter 8 Staff Members

### (Appointment of Staff Members)

Article 30 The president shall appoint the staff members of the University.

### (Rules of Employment)

Article 31 Matters concerning personnel management, including the types of staff members employed by the University, their duties, appointment and dismissal, and disciplinary action, shall be governed by the National University Corporation Kobe University Rules on Conditions of Employment for Staff Members.

## Chapter 9 Finance and Accounting

### (Business Year)

Article 32 The business year of the University shall begin on April 1 of each year and end on March 31 of the following year.

### (Accounting Rules)

Article 33 Matters concerning the finance and accounting of the University shall be governed by the National University Corporation Kobe University Accounting Rules.

## Chapter 10 Miscellaneous Provision

### (Miscellaneous Provision)

Article 34 In addition to what is provided for in these Rules, necessary matters concerning the organization and operation of the University shall be determined by the president.

### Supplementary Provisions

These Rules shall come into effect on April 1, 2004.

Supplementary Provisions between the original and the latest are omitted.

### Supplementary Provisions (June 25, 2024)

These Rules shall come into effect on July 1, 2024.

### Appended Table 1 (Re: Art. 6)

Name	Purpose
Research Institute for Economics and Business Administration	Research on principles and techniques concerning economics and business administration

### Appended Table 2 (Re: Art. 8-4)

Value School, Biosignal Research Center, Research Center for Inland Seas, Research Center for Urban Safety and Security, Molecular Photoscience Research Center, Kobe Ocean-Bottom Exploration Center, Center for Social Systems Innovation, Center for Mathematical and Data Sciences, Center for Computational Social Science,
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Engineering Biology Research Center, Research Center for Membrane and Film Technology, Center for Advanced Medical Engineering Research & Development, Center of Optical Scattering Image Science, Advanced Research Center for Well-being, and Research Center for Hydrogen Energy Technology

Appended Table 3 (Re: Art. 9)

Graduate Schools, etc.	Attached Educational and Research Facilities
Graduate School of Medicine	Institute for Experimental Animals, and Center for Infectious Diseases
Graduate School of Agricultural Science	Food Resources Education and Research Center
Graduate School of Maritime Sciences	International Maritime Research Centre, and Kaijin Maru Training Ship
Research Institute for Economics and Business Administration	Integrated Center for Corporate Archives

Appended Table 4 (Re: Art. 10)

Research Facility Center for Science and Technology, Center for Environmental Management, Inclusive Campus & Healthcare Center, Career Center, Office of Security Export Control, and Office of Safety and Health/Environmental Management

Appended Table 5 (Re: Art. 13-2)

Educational and Research Facilities	Base
Research Center for Inland Seas	Joint usage educational facilities for learning about marine organisms, ecosystems, and environmental management in inland seas
Food Resources Education and Research Center	Advanced agricultural field education facilities connecting farms to tables
Graduate School of Maritime Sciences Training Ship “Kaijin-maru”	Joint usage facilities with a maritime active learning educational environment to learn about maritime technology, marine environment, and human factors related to the maritime field